

**Health Information Technology Exchange of Connecticut
Finance Committee**

Meeting Minutes
Monday, January 23, 2012
9:00-10:30 AM

COMMITTEE MEMBERS PRESENT: Daniel Carmody, Mark Aronowitz, John Brady, Kevin Carr, Pat Moro, Marie O'Brien,

HITE-CT REPRESENTATIVES: David Gilbertson, Lori Reed-Fourquet

COMMITTEE MEMBERS ABSENT: Jeff Asher, Peter Courtway, Richard Schubach, Joe Segarra

CALL TO ORDER

D. Carmody called the meeting to order at 9:00 AM.

Subcommittee discussed the need to review, provide comments and update the ONC proposed financial policies so that it can be made HITE-CT specific. The subcommittee decided to divide the work and provide comments back to D. Carmody so that they would be incorporated for a 2nd round review. D. Carmody will schedule meetings in the coming weeks to cover the policies identified below in Review Session 1.

Review Session 1:

Financial Management Core Policy	F100
Accounts Receivable Procedure	F201
Budgeting Procedure	F202
Payroll Processing Procedure	F203
Cash Management Procedure	F204
Check Signing Procedure	F205
Use of Corporate Debit Cards	F217

Review Session 2:

Fixed Assets Controls	F208
Leasing Procedure	F210
Purchasing	F211
Record Retention Policy	F212
Monthly Closing Procedure	F215

Review Session 3:

Investment Policy	F209
Accounting Personnel Expectations	F218
Contributions Receivable	F219
Fiscal Risk Management	F220
Valuation of Donated Services	F221

The subcommittee discussed HITE-CT cash flow concerns based on the current understanding of the Axway contract. D. Gilbertson will be meeting with Axway on 1/27/2012 to review and validate assumptions and understandings.

- Term modifications would be required to adjust licensing use with payment.

DPH will work with HITE-CT to modify the current funding timeline/ payment schedule so that funds will be disbursed in a more timely way to support the HITE-CT cash flow impact.

- Short fall is anticipated in the September 2012 timeframe which is creating a sense of urgency to resolve.

D. Gilberston and J. Brady provided an overview of the meeting that David had with the Connecticut Hospital Association (CHA) CIO's on Friday 1/20/2012.

- CIO's indicated that the CT hospitals would have a hard time of making the business case grounded in needing HITE-CT in order to achieve meaningful use and get the federal government incentive payments.
- John estimated that 1/2 of the Acute Care Hospitals & UConn have already invested in HIE capabilities.
- They indicated they would like HITE-CT to provide them an estimate on what % they wanted the hospitals to cover and in return the hospitals would figure out how they would social it amongst its members.
- It was suggested that the biggest value to the hospitals can be seen in the "transition of care" in and out of the hospital. There doesn't seem to be a huge outcry for "real time" information due to workflow impact on what it would take to get it and then validate it.

Lori Fourquet provided a review on the timing of the Technical Implementation Timeline.

- Testing should be completed by March.
- Production environment was being brought on-line by March.
- Pilot program efforts should be taking place between March and September.
- Full scale production targeted by September.

Subcommittee was informed that the HITE-CT services (e.g. Master Patient Index, Master Provider Index and Record Locator) were similar business capabilities needed by the Health Insurance Exchange and that we should be looking to create a dialogue on how they can leverage our efforts and create a shared services model so that optimize time, effort, resources and limited funding.

Group discussed the need on how to better express value in relationship to better clinical outcomes and economic advantages.

There was a dialogue around the need for initiating a conversation for how the State can better support the HITE-CT beyond its current level and how this could tie into a potential state wide Accountable Care (ACO) thus being an enabling functionality to a business opportunity.