

**Health Information Technology Exchange of Connecticut
Executive Committee Regular Meeting
January 30, 2012 Minutes
4:30 PM – 5:30 PM
Connecticut Department of Public Health**

COMMITTEE MEMBERS PRESENT: Tom Agresta (Vice-Chair), Dan Carmody (phone), Kevin Carr (phone), Peter Courtway, John Lynch, Mark Masselli (phone)

HITE-CT: David Gilbertson, Lori Reed-Fourquet

DPH REPRESENTATIVES: Meg Hooper, Marianne Horn, Kate Winkeler

PUBLIC ATTENDEES: No Public in Attendance

CALL TO ORDER

T. Agresta recognized a quorum and called the meeting to order at 4:35 PM.

REVIEW OF MINUTES

MOTION: Upon a motion made and seconded by J. Lynch and Mark Masselli, respectively, the Executive Committee moved for adoption of the minutes from January 9, 2012. **Motion passed.**

HITE-CT BUSINESS

Executive Director Report

D. Gilbertson reported on meeting with Axway regarding contract and workplans; developing sustainability options and subscription fee schedules; looking to hire a permanent Chief Technology Officer; requesting approval to contract for HR support for employee benefit packages. D. Carmody suggested D. Gilbertson to contact other quasi-public agencies such as CHEFA and CCDA.

MOTION: Upon a motion made and seconded by T. Agresta and J. Lynch, respectively, the Executive Committee approved the CEO to move forward with contracting for HR support.
Motion passed.

Due to time constraints, T. Agresta modified the agenda to remove “Fiscal Report”, “Budget Update”, and “Partnerships with DSS and REC”, “Business and Operations Committee” and “Legal & Policy Committee Updates.”

Reporting Requirements

The HITE-CT Annual Report is due to the legislature on February 1st. D. Gilbertson and M. Hooper will draft the report.

COMMITTEE REPORTS

Finance

The Executive Committee discussed options for cost and quality, marketing plans, pricing policies, value propositions, branding the services to be provided, and a fee structure.

Technology

The HITE-CT meeting with the hospital CIOs hosted by the Connecticut Hospital Association was informative.

OTHER BUSINESS

None

PUBLIC COMMENT

None

EXECUTIVE SESSION to review legal advice on vendor contract and status, pursuant to Connecticut General Statutes §1-231(b)

Due to time constraints, there was no Executive Session.

ADJOURNMENT

Upon a motion made and seconded by J. Lynch and T. Agresta, respectively, the meeting adjourned at 6:05 PM.

Next Meeting:

M. Hooper will solicit availability for February 15th or 16th.