

**Health Information Technology Exchange of Connecticut
Executive Committee Regular Meeting
January 9, 2012 Minutes
4:30 PM – 6:00 PM**

COMMITTEE MEMBERS PRESENT: Commissioner Jewel Mullen (Chair) (phone), Tom Agresta (Vice-Chair), Dan Carmody (phone), Kevin Carr (phone), John Lynch (phone), Mark Masselli (phone)

HITE-CT: David Gilbertson (CEO), Lori Reed-Fourquet (Interim CTO) (phone)

DPH REPRESENTATIVES: Meg Hooper, Marianne Horn, Kate Winkeler

PUBLIC ATTENDEES: Michael Blechner, Chris Kraus

CALL TO ORDER

T. Agresta recognized a quorum and called the meeting to order at 4:31 PM.

REVIEW OF MINUTES

MOTION: Upon a motion made by T. Agresta and seconded by J. Mullen, respectively, the Executive Committee moved for adoption of the minutes from December 12, 2011. **Motion passed.**

HITE-CT BUSINESS

Executive Director Report, Fiscal Report, Budget Update

D. Gilbertson reviewed a PowerPoint presentation outlining cash flow analysis; funding variables; fee structure and project status update. The Committee discussed potential options with leveraging CMS DSS Medicaid HIE funds. T. Agresta and D. Gilbertson will meet with Mark Heushkel and Mark Shafer next week. D. Gilbertson also reported on the Quickbooks application for fiscal reporting, upcoming travel, and the HITE-CT securing a credit card.

Reporting Requirements and Progress Reports

M. Hooper updated the Committee that the HITE-CT needs to contribute to the ONC Quarterly reports on HIE system status and the HITE-CT Legislative Report is due to the legislature on 2011 activities.

Update on HITE-CT Call for Participation (L. Reed-Fourquet)

Nineteen organizations have shown interest, several behavioral health agencies, 2 large hospitals, and a 2-person office so we have a great opportunity to test connectivity, privacy and security.

MOTION: Upon a motion made by T. Agresta and seconded by J. Mullen, respectively, the Executive Committee moved that the CEO and Interim CTO can move forward and talk with the 19 providers for participation in the early adoption effort. J. Lynch abstained. **Motion passed.**

COMMITTEE UPDATES

K. Carr will convene the Business and Operations Committee and develop a plan of action. The Advisory Committee on Patient Privacy and Security to the HITE-CT Board of Directors will hold its inaugural meeting on January 11, 2012 at the LOB chaired by Michelle Wilcox-DeBarge.

OTHER BUSINESS

MOTION: Upon a motion made by T. Agresta and seconded by J. Lynch, respectively, the Executive Committee moved to amend the agenda to remove this business from the agenda.

Motion passed.

PUBLIC COMMENT

Dr. Blechner asked where additional information on HITE-CT could be found and was directed to the DPH website and was offered to contact T. Agresta and D. Gilbertson with additional questions.

EXECUTIVE SESSION TO REVIEW VENDOR CONTRACT AND STATUS

J. Lynch moved to go into Executive Session to review vendor contract and status, pursuant to Connecticut General Statutes § 1-231(b). This motion was seconded by T. Agresta. DPH Staff, D. Gilbertson, L. Reed-Fourquet and consulting attorney Greg Lawler were invited into the Executive Session. **Motion Passed.**

Dr. Blechner and Ms. Kraus were excused from the meeting.

Executive session ended at 6:26 pm.

ADJOURNMENT

Upon a motion made and seconded by T. Agresta and J. Lynch, respectively, the meeting adjourned at 6:30 PM.

Next Meeting:

January 30, 2012