



**HEALTH INFORMATION TECHNOLOGY EXCHANGE OF CONNECTICUT
ADVISORY COMMITTEE ON PATIENT PRIVACY AND SECURITY MEETING**

January 16, 2013 MINUTES

3:00 – 5:00 PM

**Bureau of Enterprise Systems and Technology
East Hartford, CT**

COMMITTEE MEMBERS PRESENT BY TELECONFERENCE: Michelle DeBarge, Robert McLean, Ellen Andrews, Ryan Todd, Audrey Chapman

PUBLIC ATTENDEES: John DeStefano (HITE-CT CTO), Christine Kraus (HITE-CT), Peter Armstrong

CALL TO ORDER

Michelle DeBarge called the meeting to order at 3:05 PM.

REVIEW OF MINUTES

Minutes from the meeting November 7, 2012 were approved without changes.

Proposed Report to Board/General Assembly

One function of the Advisory Committee on Privacy and Security is to provide a report to the Board of Directors and the General Assembly once a year on its work. Since it is an Advisory Committee, the members of the Board of Directors do not vote to approve the report, including recommendations, if any, in the report. Advisory Committee members will email information for the report on their respective topics by the end of business on Tuesday, January 22, 2013. Members of the committee will respond to the emails by end of business on Friday, January 25, 2013. Michelle DeBarge will synthesize and include the information in the report she is preparing and will circulate a draft for approval before it is submitted to the Board. Michelle DeBarge will send the final report to Chris Kraus by the end of business on Tuesday, January 29, 2013. Chris Kraus will submit the report to the Board by the end of business on Friday, February 1, 2013.

Current HIE Processes within Connecticut

The Advisory Committee will work with John DeStefano to coordinate meetings with hospitals, HISPs and other providers who are involved with local exchanges to determine the exchanges' privacy and security practices, including which consent models have or will be adopted. The Committee has developed a list of standard questions to review with the exchanges.

HIE Processes in Neighboring States

John DeStefano has initiated meetings with the Rhode Island Quality Institute (RIQI). Rhode Island has already implemented a DIRECT Marketplace Model where the state HIE provides guidance for six established HISPs within the state to assure that the HISPs are developing standard policies and procedures. Since the hospitals and other providers in Connecticut are only in the early stages of developing their HISPs, HITE-CT could benefit from the Rhode Island experience.

Education on Consent for Patients and Providers

Robert McLean noted that there is a lot of education already taking place in hospitals and through other vehicles. He recommended reaching out to the statewide medical societies as a way to evaluate what is being done already or through which statewide efforts can be coordinated. Audrey Chapman was concerned about the communication between providers and patients regarding exchange of the patient's information, especially with providers using the opt-out model, and commented that patients need to understand their options for consent to be meaningful. Ellen Andrews has researched information on best practices for education of patients and will submit a summary for the report to the Board.

Security Safeguards and Sensitive Health Care Information

Michelle DeBarge will contact Demian Fontanella to obtain his summary on security safeguards and sensitive information.

Meetings with representatives from hospitals, HISPs and other providers in the state

John DeStefano will distribute a draft letter to local HIE representatives to the Advisory Committee this week. The draft letter will give the background on the Advisory Committee's objectives. John recommended that the Advisory Committee invite the CIOs, Health Information Managers (HIMs), and Security Chiefs at the HIE provider organizations to these meetings. John will also send the portions of the Strategic and Operational Plan for HITE-CT that was presented to the Board of Directors at their last meeting. He will exclude those portions of the plan that are likely to be changed as a result of the review by the Board of Directors. In addition, John will send the Advisory Board a draft letter to the Connecticut Hospital Association (CHA), which will provide background on the Advisory Committee's initiative. The letter is intended to let CHA know that the Advisory Committee and HITE-CT will be meeting with the hospitals.

All members of the Advisory Committee are invited to attend meetings with the providers. John DeStefano will attend all of the meetings. To assure that the Advisory Committee will have at least one representative at each meeting the following members agreed to attend the meetings with providers:

Western Connecticut Health Network: Michelle DeBarge, Ellen Andrews

Hartford Hospital: Michelle DeBarge, Audrey Chapman

Community Health Center: Ellen Andrews

Yale-New Haven Hospital: Michelle DeBarge, Robert McLean

ECHN: Audrey Chapman

Middlesex Hospital: Ludwig Johnson

Michelle DeBarge will contact Demian Fontanella to see which meetings he would like to attend.

Meetings with representatives from other states

John DeStefano will be meeting with Gary Christensen, CIO – RIQI, on Friday, January 18, 2013. He will ask Gary if they would be available to meet with the Advisory Committee regarding the Rhode Island experience. Rhode Island is using an Orchestration Model where a thin, statewide layer is set up over the HISPs in the state so that they coordinate policies and procedures between HISPs.

Robert McLean indicated that the Hudson Valley Initiative is working closely with medical homes and ACOs in New York State. There is a webinar on the common framework for RHIOs in New York State on Ellen Andrews's website.

Status of HITE-CT

Axway is seeking legal remedy with HITE-CT regarding their contract. Axway's direct messaging is not compliant with DIRECT.ORG standards. HITE-CT presented a Strategic and Operational Plan to stimulate provider groups with underserved populations to use DIRECT HISPs. FQHCs and Behavioral Health organizations have expressed interest in partnering with HITE-CT. An EMS would like to work with HITE-CT. They would like the capability to send/receive a report on a patient while they are in route to an emergency room at a hospital.

Other Action Items

Michelle DeBarge will send out a schedule of Advisory Committee Meetings for 2013 after she and John have scheduled a meeting with Rhode Island. The Committee would like to meet with Rhode Island within the next six weeks so that we can build on the momentum initiated by HITE-CT. After the meeting with Rhode Island, meetings will be scheduled quarterly.

Public Comment

No Public Comment

Summary of Action Items

- All members of the Advisory Committee will send information on their topics for inclusion in the annual report by the end of business on Tuesday, January 22, 2013.
- Members of the committee will respond to the emails by end of business on Friday, January 25, 2013.
- Michelle DeBarge will consolidate the comments into the larger report and send the report for final review by the Committee, so Chris Kraus can have them by the end of business on Tuesday, January 29, 2013.
- Chris Kraus will submit the report to the Board of Directors by the end of business on Friday, February 1, 2013.

John DeStefano:

- Distribute a draft letter to the Advisory Committee regarding request to meet with local HIEs by Friday, January 18, 2013.
- Send portions of the Strategic and Operational Plan for HITE-CT to Advisory Committee by Friday, January 18, 2013.
- Send the Advisory Committee a draft letter to the Connecticut Hospital Association (CHA) providing background on the Advisory Committee by Friday, January 18, 2013.

Meetings with hospitals and other providers:

- Western Connecticut Health Network: Michelle DeBarge, Ellen Andrews
- Hartford Hospital: Michelle DeBarge, Audrey Chapman
- Community Health Center: Ellen Andrews
- Yale-New Haven Hospital: Michelle DeBarge, Robert McLean

- ECHN: Audrey Chapman
- Middlesex Hospital: Ludwig Johnson
Michelle DeBarge will contact Demian Fontanella to see which meetings he would like to attend.
- Michelle DeBarge will send out a schedule of Advisory Board Meetings for 2013 after she and John have been able to schedule a meeting with Rhode Island.

Meeting adjourned at 4:29PM.