



**HEALTH INFORMATION TECHNOLOGY EXCHANGE OF CONNECTICUT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, June 3, 2014
4:30 pm – 5:07 pm
DAS/Bureau of Enterprise Systems and Technology
East Hartford, CT**

COMMITTEE MEMBERS PRESENT: Mark Raymond (Chair/Treasurer), Daniel Carmody (Secretary) (phone), Ellen Andrews (phone), Ron Buckman (phone), Kevin Carr (phone), Demian Fontanella (representing Victoria Veltri) (phone), Mark Heuschkel (for Commissioner Roderick Bremby) (phone), Vanessa Kapral (for Commissioner Mullen, DPH) (phone), Mark Masselli (phone), Angela Mattie (phone), Bettye Jo Pakulis (representing Lieutenant Governor Nancy Wyman), Steven Thornquist, Barbara Parks Wolf (phone)

COMMITTEE MEMBERS ABSENT: John Gadea

HITE-CT & HIT Coordinator: Christine Kraus (Administrative Project Officer), Louis Matteo (IT Project Lead), Minakshi Tikoo (HIT Coordinator) (phone), Bruce Chudwick (Shipman & Goodwin)

STATE AGENCY REPRESENTATIVES: Joan Soulsby (OPM) (phone)

PUBLIC REPRESENTATIVES: none

CALL TO ORDER

M. Raymond called the meeting to order at 4:35 PM.

HITE-CT BOARD OF DIRECTORS MEETING MINUTES – April 1, 2014 Meeting Minutes

MOTION: A motion was made and seconded by R. Buckman and B.J. Pakulis, respectively, to approve the minutes. All in favor. **Motion passed.**

HITE-CT BOARD BUSINESS

Treasurer's Report

C. Kraus provided the current financial status of HITE-CT, noting that the May financials have not yet been reconciled.

For current status as of 5/31/14: total fixed assets = \$532,655.78. HITE-CT's current liabilities are \$11,898.55. Total liabilities and equity are \$653,953.78. Total expenses for May 2014 are \$32,765.53. The Webster account balance is \$121,298. HITE-CT received \$172,020 on 4/7/14 from the Department of Social Services as agreed to in their 3/21/14 MOU #DSS6003EW. The funding for these services is \$172,020 for the period of 3/15/14 to 6/30/14.

MOTION: A motion was made and seconded by V. Kapral and B.J. Pakulis, respectively, to approve the Treasurer's report. All in favor. **Motion passed.**

HITE-CT AGENCY BUSINESS

REPORT/UPDATE

L. Matteo provided an update on the Provider Directory project:

- We have added an additional feed/file from the MMIS system in the Department of Social Services (DSS). There are now over 17,000 unique providers in the database.
- Architectural design has been documented as a pre-requisite to installing/staging up applications in the staging and production environment.
- Met with a potential stakeholder (health system) to discuss adding their provider file to the database. We expect to hear from them next week.

STATUS OF HITE-CT and HEALTH INFORMATION TECHNOLOGY

House Bill 5597; Public Act 14-217 (Sec. 169-175 and Sec. 259)

M. Raymond reviewed House Bill 5597; Public Act 14-217 that is pending the Governor's signature before it becomes law. The bill has two effects: 1) Section 259 repeals the statute which created HITE-CT as a quasi-public agency. Section 173 assigns health information technology responsibility to the Commissioner of DSS, in consultation with the Department of Public Health (DPH) and the Department of Mental Health and Addiction Services (DMHAS). The bill expands DSS's responsibilities to include the revision of the statewide health information technology plan. The bill will eliminate HITE-CT effective July 1, 2014.

The link to the bill is: <http://www.cga.ct.gov/2014/TOB/H/2014HB-05597-R00-HB.htm>

Board members discussed the interpretation of the bill and DSS's expanded HIT-related responsibilities. M. Raymond confirmed that HITE-CT and its Board would be eliminated, but explained that the language of the bill does not name DSS as the successor organization. DSS's responsibilities would be expanded to include much of the HITE-CT work. R. Buckman asked if the Provider Directory that was purchased would be transferred for DSS use only or if it would become a state resource. M. Raymond explained that DSS would take over the purchased assets and eventually provide the capabilities to state-funded health care providers and institutions. He mentioned that there was a kickoff meeting with HITE-CT and DSS leadership to plan the transition of responsibilities, technology, and transfer of software licenses to allow for continuity in the current investment.

FY2014 AUDIT

Reappointment of Mahoney Sabol & Company

C. Kraus explained that a yearly independent financial audit is required by the state. Mahoney Sabol and Company completed the FY2012 and FY2013 audits. Our agreement with them allows us to renew our engagement for FY2014 with Board approval. If approved, we can begin fieldwork the week of 6/9/14. The final financial statements would be prepared by CohnReznick, our accounting firm. M. Raymond noted that we are working on authorization to make payments post 6/30/14.

MOTION: A motion was made and seconded by R. Buckman and D. Carmody, respectively, to approve the reappointment of Mahoney Sabol and Company to conduct the HITE-CT FY2014 audit. All in favor. **Motion passed.**

D&O INSURANCE

M. Raymond discussed the HITE-CT D&O insurance policy, which is paid through 7/19/14 and grants a 60-day extended reporting period—valid through September 17, 2014. This is a claims-based policy, which responds only to claims made during the policy period or any extended reporting period. The policy would cover directors and officers for claims made for something that happened during our existence, even after HITE-CT was decommissioned. The Board has three options: to cancel the policy as of 6/30/14 and receive a small refund; to allow the policy to run through 7/19/14, or to purchase extended coverage.

Board members discussed the coverage needs, risks, and costs. Several members recommended purchasing coverage through the statute of limitations on claims. B. Chudwick will research these insurance issues and provide follow up counsel to the Board. C. Kraus will check on reduced costs for “tail coverage” given that HITE-CT will no longer be in business. A funding source would need to be identified. Once this information is available, M. Raymond suggested that a brief teleconference Board meeting be scheduled to discuss options.

OTHER BUSINESS

C. Kraus thanked everyone for completing their Statement of Financial Interest. She will be cancelling all Board meetings from July – December 2014.

B. J. Pakulis thanked C. Kraus and M. Raymond for their HITE-CT work. M. Raymond extended the thanks to J. DeStefano, L. Matteo, and to all staff and the Board members for their time, professionalism, and contribution to the state, especially as we persevered through some difficult times.

PUBLIC COMMENT

None

ADJOURNMENT

MOTION: A motion was made and seconded by S. Thornquist and V. Kapral respectively, to adjourn. All in favor. **Motion passed.** The meeting adjourned at 5:07 p.m.