



STATE OF CONNECTICUT

OFFICE OF STATE ETHICS

Pre-Session Tune-Up for Lobbyists and Lobbyist 101 Training

February 6, 2012
9:00 a.m. – 12:00 p.m.
Old Judiciary Room
The State Capitol

AGENDA

- 9:00 Welcome
Carol Carson, Executive Director, Office of State Ethics
- 9:15 Legal Division – Introduction and Overview
Barbara Housen, General Counsel, Office of State Ethics
- Advisory Opinions
Regulation Updates
Legislative Initiatives for 2012 Session
- 9:45 Enforcement Division – Introduction and Overview
TJ Jones, Ethics Enforcement Officer, Office of State Ethics
- 10:15 Question and Answer
- 10:30 Break
- 10:45 Lobbyist 101 Training
Peter Lewandowski, Assistant General Counsel



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LOBBYIST TRAINING MATERIALS

POWERPOINT

[Lobbyist Presentation on Part II of the Code of Ethics](#)

GUIDES

[Code of Ethics for Communicator Lobbyists](#)

[Code of Ethics for Client Lobbyists](#)

FACT SHEETS

[Are you a Lobbyist?](#)

[Lobbying Facts](#)

[Necessary Expenses and Gifts to the State](#)

[Legislative Receptions / Cost Splitting for Lobbyists](#)

[Political Conventions](#)

[Political Contributions](#)

MANUALS

[Procedures for Lobbyist Recordkeeping and Audit](#)

FILING CALENDAR

[2011-2012 Filing Dates](#)



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2012 FILING DATES

2012 Lobbyist Registrations

Individuals or entities are required to register with the OSE as a lobbyist if they:

- Expend or agree to expend \$2,000 or more in a calendar year on lobbying; *OR*
- Receive or agree to receive \$2,000 or more in a calendar year for lobbying. OSE.

Should the registration fall in an odd-numbered year, the fee is \$250 and the registration is valid for two years. A registration in an even-numbered year is valid for a one-year period, with a \$125 fee.

Registration is due by January 15 or prior to the commencement of lobbying activity (whichever is later).

2012 Client Lobbyist Monthly Reporting Schedule	Due Dates
February 1 – February 29	March 10, 2012
March 1 – March 31	April 10, 2012
April 1 – April 30	May 10, 2012
May 1 – May 30	June 10, 2012

2012 Client Lobbyist Quarterly Reporting Schedule	Due Dates
January 1– March 31 (First Quarter Report)	April 10, 2012
April 1 – June 30 (Second Quarter Report)	July 10, 2012
July 1 – December 31 (Third and Fourth Quarters Combined)	January 10, 2013

