

ARE YOU A LOBBYIST?



Do I need to register as a lobbyist with the Office of State Ethics?

You are required by law to register as a lobbyist with the Office of State Ethics (OSE) if you:

- Expend or agree to expend \$2,000 or more in a calendar year on lobbying; *OR*
- Receive or agree to receive \$2,000 or more in a calendar year for lobbying.

This **\$2,000 registration threshold** applies to any combination of the following activities:

- **Legislative Lobbying** – any lobbying that affects legislation, even if you contact an executive branch official as part of your efforts;
- **Administrative Lobbying** – any lobbying that affects, among other things, the rules or regulations of an executive agency, and the actions of an executive or quasi-public agency regarding a contract, grant, award, purchasing agreement, etc.; or
- **Activities in Furtherance of Lobbying** – expenditures for research, reports, polls, media buys, activities fostering good will, office expenses, secretarial or paralegal salaries, etc.; essentially the activities that support the actual lobbying efforts.

If you meet this monetary threshold, you must register with the OSE. Registration is biennial (every two years) or prior to the commencement of lobbying.

Where can I go for assistance with registration and financial filings?

OSE staff is readily available to assist you with the registration and filing process. Please contact our office at 860-566-4472, Monday through Friday, 8:30 a.m. – 5:00 p.m.

Additionally, the OSE has established an e-mail address specifically for your registration and reporting questions. Please send an e-mail to lobbyist.OSE@ct.gov for written guidance or response.

The OSE also provides plain-English guides to the Lobbyist Code, as well as a procedures manual for lobbyist recordkeeping and audit. Please visit our Web site at www.ct.gov/ethics.

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