



STATE OF CONNECTICUT

OFFICE OF STATE ETHICS

**CITIZEN'S ETHICS ADVISORY BOARD
OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106**

MINUTES OF THE JANUARY 21, 2016 MEETING

The Citizen's Ethics Advisory Board ("Board") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, January 21, 2016, in the 5th Floor Conference Room.

Chairman Charles F. Chiusano called the meeting to order at 1:00 p.m.

The following Board members were present:

Mary Bigelow, Vice-Chair
Dena Castricone
Charles F. Chiusano, Chair
Rev. Tommie Jackson (Participated via teleconference)
Kevin Johnston
Cheryl Lipson
Daniel Young (Participated via teleconference)

The following staff members of the OSE were present:

Carol Carson, Executive Director
Marc W. Crayton, Assistant Ethics Enforcement Officer
Taliea Hatcher-Redway, Clerk Typist
Barbara Housen, General Counsel
Thomas K. Jones, Ethics Enforcement Officer
Jared Kosky, Assistant General Counsel
Peter Lewandowski, Assistant General Counsel
Nancy Nicolescu, Director of Education & Communications
Brian O'Dowd, Deputy General Counsel

The following topics were addressed during the meeting:

1. The minutes of the December 17, 2015 Regular Meeting were presented to the Board for approval.

On the motion of Ms. Lipson, seconded by Ms. Castricone, the Board voted seven (7) to zero (0) to approve the minutes of the December 17, 2015 Regular Meeting.

2. Chairman Chiusano presented the Chairman's Report. He reported on the Board's vacancies and thanked the members for always being in attendance. He advised the Board of upcoming UAPA hearings and the need for a Hearing Officer on February 25, 2016. Board member Johnston volunteered to be the Hearing Officer.
3. Consideration of Board Policy No. 4. The Board discussed the policy and decided to table this matter to the next meeting for further consideration.
4. General Counsel Barbara Housen presented the petition for Advisory Opinion from Attorney Janet K. Ainsworth. She recommended that the Board grant the petition.

On the motion of Mr. Johnston, seconded by Ms. Castricone, the Board voted seven (7) to zero (0) to grant the petition for Advisory Opinion from Attorney Janet K. Ainsworth.

5. General Counsel Barbara Housen presented the Legal Division Report.
6. Ethics Enforcement Officer TJ Jones presented the Enforcement Division Report. He advised the Board that the Enforcement Division was in the midst of enforcing the annual and quarterly financial reporting requirements for lobbyists.
7. Ethics Enforcement Officer Jones presented the audit report for Celgene Corporation.

On the motion of Ms. Castricone, seconded by Ms. Bigelow, the Board voted seven (7) to zero (0) to approve the audit report for Celgene Corporation.

8. Executive Director Carol Carson presented the Executive Director's Report. She reported on the following: a) new IT intern Kim Huynh started her internship with the office; b) OSE's budget; and c) the new distribution method for the monthly Board packets.
9. Nancy Nicolescu presented the Media and Training Report. She thanked the board members for completing their annual Ethics training.
10. Chairman Chiusano provided an opportunity for public comments. There were no public comments.

On the motion of Mr. Jackson, seconded by Ms. Bigelow, the Board voted seven (7) to zero (0) to add an executive session item to the agenda to discuss the Executive Director's evaluation.

On the motion of Mr. Jackson, seconded by Ms. Bigelow, the Board voted seven (7) to zero (0) to move into Executive Session to discuss strategy and negotiations with respect to the pending Dickman litigation pursuant to General Statutes § 1-210 (b) (4), and to discuss the Executive Director's evaluation, pursuant to General Statutes § 1-210 (b) (2).

The following individuals attended the Executive Session:

Board Members

Mary Bigelow, Vice-Chairman
Dena Castricone
Charles F. Chiusano, Chairman
Rev. Tommie Jackson (via teleconference)
Kevin Johnston
Cheryl Lipson
Daniel Young (via teleconference)

OSE Staff

Carol Carson, Executive Director
Barbara Housen, General Counsel *
Thomas K. Jones, Enforcement Officer *
Marc W. Crayton *
Taliea Hatcher-Redway *
Malissa Hurry *
Jared Kosky *
Peter Lewandowski *
Nancy Nicolescu *
Brian O'Dowd *
Mark Wasielewski *

*attended the pending litigation discussion only

On the motion of Ms. Castricone, seconded by Ms. Lipson, the Board voted seven (7) to zero (0) to move into public session at 2:04 p.m.

11. **On the motion of Ms. Castricone, seconded by Ms. Bigelow, the Board voted seven (7) to zero (0) to accept the annual review of Executive Director Carol Carson, remarking that the review is a vote of confidence for her continued employment as the Executive Director.**
12. **On the motion of Ms. Castricone, seconded by Mr. Johnston, the Board voted seven (7) to zero (0) to adjourn the meeting.**

The meeting was adjourned at 2:05 p.m.

Respectfully submitted by,
Taliea Hatcher, Clerk Typist
Citizen's Ethics Advisory Board

Date approved
(By the Citizen's Ethics Advisory Board)