



STATE OF CONNECTICUT

OFFICE OF STATE ETHICS

**CITIZEN'S ETHICS ADVISORY BOARD
OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106**

MINUTES OF THE OCTOBER 20, 2016 MEETING

The Citizen's Ethics Advisory Board ("Board") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, October 20, 2016, in the 5th Floor Conference Room.

Chairman Charles F. Chiusano called the meeting to order at 1:10 p.m.

The following Board members were present:

Charles F. Chiusano, Chair
Dena Castricone, Vice-Chair (participated by teleconference)
Mary Bigelow
Jason Farrell
Kevin Johnston
Richard Lang
Cheryl Lipson

The following staff members of the OSE were present:

Carol Carson, Executive Director
Alaaeldin Ali, IT Analyst, Temporary Clerk of the Board
Barbara Housen, General Counsel
Thomas K. Jones, Ethics Enforcement Officer
Peter Lewandowski, Associate General Counsel
Nancy Nicolescu, Director of Education & Communications
Brian O'Dowd, Deputy General Counsel

The following topics were addressed during the meeting:

1. General Counsel Housen administered the oath of office to new Board Members Jason Farrell of West Hartford and Richard Lang of South Glastonbury.
2. The minutes of the September 15, 2016 Regular Meeting were presented to the Board for approval.

On the motion of Ms. Bigelow, seconded by Mr. Johnston, the Board voted four (4) to zero (0), with Ms. Lipson, Mr. Farrell and Mr. Lang abstaining, to approve the minutes of the September 15, 2016 Regular Meeting.

3. The minutes of the September 19, 2016 Special Meeting were presented to the Board for approval.

On the motion of Mr. Johnston, seconded by Ms. Castricone, the Board voted five (5) to zero (0), with Mr. Farrell and Mr. Lang abstaining, to approve the minutes of the September 19, 2016 Special Meeting.

4. Chairman Chiusano presented the Chairman's Report in which he welcomed Mr. Farrell and Mr. Lang to the Board.
5. General Counsel Barbara Housen presented the Legal Division Report.
6. Ethics Enforcement Officer TJ Jones presented the Enforcement Division Report. He reported that the next date for hearing matters under the UAPA is November 10, 2016. Mr. Jones noted that no hearings are scheduled at the present time. Ms. Lipson agreed to serve as the hearing officer if necessary.
7. Ethics Enforcement Officer Jones presented the audit report for MP Guinan Associates, now known as Guinan Associates, in which there were four adverse findings.

On the motion of Mr. Johnston, seconded by Ms. Lipson, the Board voted seven (7) to zero (0) to table the audit report for Guinan Associates until the next meeting.

8. Executive Director Carol Carson presented the Executive Director's Report. She reported on the status of two vacancies on the Board, one of which has existed since October 1, 2015, the other as of September 30, 2016. She welcomed Mr. Farrell and Mr. Lang to the Board. She also reported that Fiscal Administrative Assistant Daniel Boateng will join the OSE on Friday, August 28, 2016. Mr. Boateng will provide fiscal and administrative support for the OSE and the Freedom of Information Commission. Finally, she noted that draft legislative proposals will be on the November meeting agenda.
9. Ms. Nicolescu presented the training and media reports. She reported that 14 trainings were done in the quarter and that 46 have been done this year.
10. There were no public comments.
11. **On the motion of Ms. Bigelow, seconded by Ms. Lipson, the Board voted seven (7) to zero (0) to enter into executive session pursuant to General Statutes section 1-210 (b) (4) to discuss strategy in pending litigation in Rockville Superior Court in the matter of Priscilla Dickman.**

The following Board members were present:

Charles F. Chiusano, Chair
Dena Castricone, Vice-Chair
Mary Bigelow
Jason Farrell
Kevin Johnston
Richard Lang
Cheryl Lipson

The following staff members of the OSE were present:

Carol Carson, Executive Director
Barbara Housen, General Counsel
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12. **On the motion of Ms. Lipson, seconded by Ms. Castricone, the Board resumed the public meeting.**
13. **On the motion of Mr. Johnston, seconded by Ms. Castricone, the Board voted seven (7) to zero (0) to adjourn the meeting.**

The meeting was adjourned at 1:50 p.m.

Respectfully submitted by,



Carol Carson
Executive Director
Citizen's Ethics Advisory Board

Date approved
(By the Citizen's Ethics Advisory Board)