

**CITIZEN’S ETHICS ADVISORY BOARD  
OF THE OFFICE OF STATE ETHICS  
18-20 Trinity Street, Hartford, CT 06106-1660**

**MINUTES OF THE MEETING OF SEPTEMBER 17, 2015**

The Citizen’s Ethics Advisory Board (“Board”) of the Office of State Ethics (“OSE”) held a Regular Meeting on Thursday, September 17, 2015, in the 5<sup>th</sup> Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:05 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- Dena Castricone, Member
- Susan Gruen, Member
- Rev. Tommie Jackson, Member
- Roger Kemp, Member
- Daniel Young, Member

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Thomas K. Jones, Ethics Enforcement Officer
- Barbara Housen, General Counsel
- Nancy Nicolescu, Director of Education & Communications
- Marc W. Crayton, Assistant Ethics Enforcement Officer
- Mark Wasielewski, Deputy Ethics Enforcement Officer
- Brian O’Dowd, Deputy General Counsel
- Peter Lewandowski, Assistant General Counsel
- Jared Kosky, Assistant General Counsel
- Taliea Hatcher-Redway, Clerk Typist

The following topics were addressed during the meeting:

1. The minutes of the August 20, 2015 Regular Meeting were presented to the Board for approval.

**On the motion of Mr. Jackson, seconded by Ms. Castricone, the Board voted eight (8) to zero (0) to approve the minutes of the August 20, 2015 Regular Meeting.**

2. Chairman Chiusano presented the Chairman’s Report. He advised the Board of the upcoming UAPA hearing and the need for a Hearing Officer on October 22, 2015. Board member Jackson volunteered to be the Hearing Officer. Chairman Chiusano introduced newly appointed Board member Cheryl Lipson, whose term begins on October 1.
3. Chairman Chiusano expressed his gratitude to Board members Gruen, Grant and Kemp for their service to the Board, and presented them with a gift in appreciation of their service.
4. Board Member Dena Castricone and General Counsel Barbara Housen presented the Hearing Officer’s

Report in the matter of Paul Cleary, Docket # 2015-06UL.

**On the motion of Mr. Kemp, seconded by Mr. Jackson, the Board voted eight (8) to zero (0) to adopt the Hearing Officer's Report in the matter of Paul Cleary, Docket # 2015-06UL.**

5. General Counsel Barbara Housen presented the Legal Division Report.
6. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He reported on the Jeffrey Gottlieb resolution, and noted that the matter had also been announced on the website of the state's interagency fraud working group, of which the Office is a member.
7. Ethics Enforcement Officer Jones presented the audit report for Government Finance Officers Association.

**On the motion of Ms. Castricone, seconded by Mr. Young, the Board voted seven (7) to zero (0) to approve the audit report for Government Finance Officers Association. Board member Kemp abstained.**

8. Executive Director Carson presented the Executive Director's Report. She reported on the following: a) the hiring process for the vacant paralegal position; and b) the OSE Staff Strategic Plan Retreat. She thanked all three departing Board members for their service.
9. Nancy Nicolescu presented the Media Training Report. She advised the Board of a training opportunity with the Connecticut Education Academy for mandatory training programs on-line. The training will be available to all State employees. Chairman Chiusano commended Nancy Nicolescu for her dedication throughout the state.
10. Chairman Chiusano shared with the Board an email from Reverend Anthony J. Bruno thanking Diane Buxo for her assistance. Chiusano also stressed the loss of Paralegal, Iris D'Oleo-Edwin who is truly missed and he wished her well.
11. Chairman Chiusano provided an opportunity for public comments. Board members Grant and Kemp thanked the Board and commended the OSE staff for their professionalism. Executive Director Carol Carson reminded the Board members of the upcoming COGEL conference in Boston in December and extended an invitation to the Board members to attend.

**On the motion of Ms. Gruen, seconded by Ms. Castricone, the Board voted eight (8) to zero (0) to adjourn the meeting.**

The meeting was adjourned at 1:30 p.m.

Respectfully submitted by,  
Taliea Hatcher-Redway, Clerk Typist  
Citizen's Ethics Advisory Board

---

Date approved (By the Citizen's Ethics Advisory Board)