

**CITIZEN’S ETHICS ADVISORY BOARD  
OF THE OFFICE OF STATE ETHICS  
18-20 Trinity Street, Hartford, CT 06106-1660**

**MINUTES OF THE MEETING OF May 21, 2015**

The Citizen’s Ethics Advisory Board (“Board”) of the Office of State Ethics (“OSE”) held a Regular Meeting on Thursday, May 21, 2015, in the 5<sup>th</sup> Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- Sue Gruen, Member
- Dena Castricone, Member
- Roger Kemp, Member
- Daniel Young, Member (Participated via teleconference)
- Rev. Tommie Jackson, Member (Participated via teleconference)

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas K. Jones, Ethics Enforcement Officer
- Brian O’Dowd, Deputy General Counsel
- Marc W. Crayton, Assistant Ethics Enforcement Officer
- Taliea Redway, Clerk Typist

The following topics were addressed during the meeting:

1. The minutes of the April 16, 2015 Regular Meeting were presented to the Board for approval.

**On the motion of Mr. Grant, seconded by Ms. Castricone, the Board voted seven (7) to zero (0) to approve the minutes of the April 16, 2015 Regular Meeting. Board member Gruen abstained.**

2. Chairman Chiusano presented the Chairman’s Report. He reported he will be the Hearing Officer for the June 2015 UAPA hearings.

3. General Counsel Barbara Housen presented the Petition for Advisory Opinion from Attorney Scott Murphy of Shipman & Goodwin LLP. She recommended that the Board grant the petition

**On the motion of Mr. Kemp, seconded by Ms. Gruen, the Board voted eight (8) to zero (0) to grant the petition for Advisory Opinion for Scott Murphy of Shipman & Goodwin LLP.**

4. General Counsel Barbara Housen presented the petition for Declaratory Ruling from Daniel M. Lynch. She recommended that the Board deny the petition. Mr. Lynch addressed the Board.

**On the motion of Mr. Kemp, seconded by Ms. Castricone, the Board voted eight (8) to zero (0) to deny the petition for Declaratory Ruling from Daniel M. Lynch.**

5. Board Member Mary Bigelow and Assistant General Counsel Peter Lewandowski presented the Hearing Officer Report in the matter of Fire Protection Professional Coalition, Docket # 2015-107UL

**On the motion of Ms. Castricone, seconded by Mr. Jackson, the Board voted eight (8) to zero (0) to adopt the Hearing Officer report in the matter of Fire Protection Professional Coalition, Docket # 2015-107UL.**

6. Assistant General Counsel Peter Lewandowski presented the Draft Declaratory Ruling No. 2015-B (Petition from Ellen Andrews). Ellen Andrews addressed the Board.

**On the motion of Ms. Castricone, seconded by Ms. Gruen, the Board voted eight (8) to zero (0) to adopt the petition for Declaratory Ruling No. 2015-B from Ellen Andrews.**

7. General Counsel Barbara Housen requested an extension of time to complete the Draft Declaratory Ruling with respect to the Petition from Daniel M. Lynch granted at the Board's April meeting.

**On the motion of Mr. Grant, seconded by Ms. Bigelow, the Board voted eight (8) to zero (0) to grant the request for extension of time to complete the petition for Daniel M. Lynch.**

8. General Counsel Housen presented the Legal Division Report.
9. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He reported on upcoming hearings and updated the board on the completion of recent lobbyist and SFI initiatives.
10. Ethics Enforcement Officer Jones presented the audit reports for CGR Medical Development, LLC.

**On the motion of Mr. Jackson, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to approve the audit report for CGR Medical Development, LLC.**

11. Executive Director Carson presented the Executive Director’s Report. She reported on the following: a) the hiring process for the vacant staff attorney position; b) status of the bills that are before the legislature; c) the success of the SFI filing season and d) the OSE summer internship program.
12. Executive Director Carson presented the Media and Training Report.
13. Chairman Chiusano provided an opportunity for public comments. There were no public comments.
14. **On the Motion of Mr. Grant, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to move into Executive Session to discuss matters pertaining to strategy and negotiations with respect to pending litigation, pursuant to General Statutes § 1-210 (b) (4).**

The following individuals attended the Executive Session:

- Charles F. Chiusano
- Herbert A. Grant
- Rev. Tommie Jackson
- Dena Castricone
- Daniel Young
- Roger Kemp
- Taliea Redway
- Carol Carson
- Barbara Housen
- Thomas K. Jones
- Marc W. Crayton
- Sue Gruen
- Mary Bigelow

**On the motion of Mr. Kemp, seconded by Ms. Gruen, the Board voted eight (8) to zero to move into public session.**

15. **On the motion of Mr. Grant, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to adjourn the meeting.**

The meeting was adjourned at 2:09 p.m.

Respectfully submitted by,  
Taliea Redway, Clerk Typist  
Citizen’s Ethics Advisory Board

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Date approved (By the Citizen’s Ethics Advisory Board)