

**CITIZEN'S ETHICS ADVISORY BOARD
OF THE OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106-1660**

MINUTES OF THE MEETING OF JANUARY 22, 2015

The Citizen's Ethics Advisory Board ("Board") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, January 22, 2015, in the 5th Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- Susan Gruen, Member (Participated via teleconference)
- Roger Kemp, Member
- Daniel Young, Member
- Rev. Tommie Jackson, Member (Participated via teleconference)
- Kevin P. Johnston, Member

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas K. Jones, Ethics Enforcement Officer
- Brian O'Dowd, Deputy General Counsel
- Mark E. Wasielewski, Deputy Ethics Enforcement Officer
- Peter Lewandowski, Assistant General Counsel
- Marc W. Crayton, Assistant Ethics Enforcement Officer
- Cynthia Isales, Assistant General Counsel
- Taliea Hatcher-Redway, Clerk Typist

The following topics were addressed during the meeting:

1. The minutes of the December 18, 2014 Regular Meeting were presented to the Board for approval.

On the motion of Mr. Grant, seconded by Mr. Young, the Board voted seven (7) to zero (0) to approve the minutes of the December 18, 2014 Regular Meeting.

2. Chairman Chiusano presented the Chairman's Report. He reported on the Executive Director's annual evaluation recommending that Ms. Carson be awarded the highest rating - Excellent. Board member Young expressed his gratitude and congratulated Ms. Carson. Mr. Jackson joined the meeting via teleconference.

On the motion of Mr. Kemp, seconded by Grant, the Board eight (8) to zero (0) to approve the Executive Director's annual evaluation.

Item 13 was moved up on the Agenda.

On the motion of Mr. Kemp, seconded by Mr. Grant, the Board voted eight (8) to zero (0) to move into Closed Session to discuss the status of a matter that is confidential pursuant to Connecticut General Statutes § 1- 93a.

The following individuals attended the Closed Session:

Charles F. Chiusano
Herbert A. Grant
Mary Bigelow
Susan Gruen
Daniel Young
Robert Kemp
Tommie Jackson
Kevin P. Johnston

Carol Carson
Barbara Housen
Thomas K. Jones
Mark Wasielewski
Marc Crayton
Taliea Hatcher-Redway
Robert Shea, Esq.
Robert Silverberg

On the Motion of Mr. Kemp, seconded by Ms. Bigelow, the Board eight (8) to zero (0) to move into public session.

On the Motion of Mr. Kemp, seconded by Mr. Grant, the Board eight (8) to zero (0) to approve the Stipulation and Consent Order in Docket Number 2014-19, discussed in Closed Session.

3. General Counsel Housen presented a Petition for Advisory Opinion from Brendan M. Fox, Jr., of the Law Offices of Jay F. Malcynsky, P.C., counsel to the Governor's Prevention Partnership. The Board discussed the petition.

On the motion of Mr. Young, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to grant the Petition for Advisory Opinion from Brendan M. Fox, Jr.

4. Assistant General Counsel Lewandowski presented Draft Advisory Opinion 2015-01 (Petition from Brendan M. Fox, Jr.). The Board discussed the Draft Advisory Opinion.

On the motion of Mr. Kemp, seconded by Mr. Grant, the Board voted eight (8) to zero (0) to adopt Advisory Opinion 2015-01.

5. General Counsel Housen presented the Legal Division Report.
6. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He reported that the January 29, 2015 confidential probable cause hearing had been cancelled, and that a Hearing Officer is needed for the February 26, 2015 UAPA hearing date. Board member Kemp volunteered to preside over the February 26, hearings.

7. Assistant Enforcement Officer Crayton addressed the Board and reported that 22 UAPA matters are scheduled for hearings on January 29, 2015.
8. Ethics Enforcement Officer Jones presented the audit reports for Graff Public Solutions and CT Maritime Coalition.

On the motion of Mr. Young, seconded by Mr. Jackson, the Board voted eight (8) to zero (0) to approve the audit report for Graff Public Solutions.

On the motion of Mr. Young, seconded by Ms. Gruen, the Board voted eight (8) to zero (0) to approve the audit report for CT Maritime Coalition.

9. Executive Director Carson presented the Executive Director's Report. She reported on the status of the Board vacancy and on the 2015 Legislative Proposals.
10. Executive Director Carson presented the Media and Legislative Report. She reported that the OSE conducted 120 trainings in 2014, and 9 have been conducted this year. She also reported that the OSE launched the Train the Trainer Program in collaboration with other state agencies to facilitate their ethics training. Finally, she reported that Ms. Nicolescu had completed a training offered by the Connecticut Training and Development Network, and was selected by this entity to serve as an instructor to reach other state agencies.
11. Chairman Chiusano provided an opportunity for public comments. There were no public comments.
12. General Counsel Housen addressed the Board regarding the Petition for Declaratory Ruling from Sgt. James Hemingway, Jr., presented to the Board at the December 18, 2014 regular meeting. She asked that the Board vote to set March 31, 2015 as the deadline to issue the Declaratory Ruling.

On the Motion of Mr. Kemp, seconded by Mr. Young, the Board voted eight (8) to zero (0) to add to the agenda an item to discuss the deadline to issue the Declaratory Ruling in response to Sgt. Hemingway, Jr.'s petition.

On the motion of Mr. Young, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to set March 31, 2015 as the deadline to issue the Declaratory Ruling in response to Sgt. Hemingway's petition.

13. The meeting adjourned at 2:11 p.m.

Respectfully submitted by,
Iris E. D'Oleo-Edwin, Clerk
Citizen's Ethics Advisory Board

Date approved (By the Citizen's Ethics Advisory Board)