

**CITIZEN’S ETHICS ADVISORY BOARD  
OF THE OFFICE OF STATE ETHICS  
18-20 Trinity Street, Hartford, CT 06106-1660**

**MINUTES OF THE MEETING OF April 16, 2015**

The Citizen’s Ethics Advisory Board (“Board”) of the Office of State Ethics (“OSE”) held a Regular Meeting on Thursday, April 16, 2015, in the 5<sup>th</sup> Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- Dena Castricone, Member
- Roger Kemp, Member
- Kevin Johnston, Member
- Daniel Young, Member (Participated via teleconference)
- Rev. Tommie Jackson, Member (Participated via teleconference)

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas K. Jones, Ethics Enforcement Officer
- Brian O’Dowd, Deputy General Counsel
- Marc W. Crayton, Assistant Ethics Enforcement Officer
- Taliea Redway, Clerk Typist

The following topics were addressed during the meeting:

1. The minutes of the March 19, 2015 Regular Meeting were presented to the Board for approval.

**On the motion of Ms. Castricone, seconded by Mr. Jackson, the Board voted seven (7) to zero (0) to approve the minutes of the March 19, 2015 Regular Meeting. Board member Johnston abstained.**

2. Chairman Chiusano presented the Chairman’s Report. He reminded the Board that the 2014 Statement of Financial Interests (SFI) forms are due May 1, 2015, and encouraged the Board to

file before the deadline. He also reported on the need for a Hearing Officer for the May 28, 2015 UAPA hearings. Board member Kemp volunteered to preside over the hearings.

3. Chairman Chiusano addressed the need to establish the Nominating Committee, pursuant to CEAB Policy 1, to recommend a new Board Chair and Vice-Chair. Board members Grant, Castricone and Johnston volunteered to serve on the Committee. The newly elected Chair and Vice-Chair will start serving their term of office on October 1, 2015.
4. Deputy General Counsel Brian O'Dowd presented the Draft Advisory Opinion No. 2015-A (Petition from Sgt. James B. Hemingway, Jr.). Sgt. Hemingway, Jr. addressed the Board.

**On the motion of Mr. Kemp, seconded by Mr. Johnston, the Board voted eight (8) to zero (0) to adopt Advisory Opinion 2015-A.**

5. General Counsel Housen presented a petition for declaratory ruling from Ellen Andrews.

**On the motion of Mr. Grant, seconded by Mr. Johnston, the Board voted eight (8) to zero (0) to grant the petition for Declaratory Ruling from Ellen Andrews.**

6. General Counsel Housen presented a petition for declaratory ruling from Daniel M. Lynch. She also advised the board of two additional petitioners Sara Littlefield and Christine Braccio in this matter.

**On the motion of Ms. Castricone, seconded by Ms. Bigelow, the Board voted eight (8) to zero (0) to grant the petition for Declaratory Ruling from Daniel M. Lynch.**

7. General Counsel Housen presented the Legal Division Report.
8. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He also reported on a) the confidential probable cause hearing scheduled for May 5, 2015; and b) the UAPA hearings scheduled for April 23, 2015.
9. Ethics Enforcement Officer Jones presented the audit reports for Gallo & Robinson, LLC and Halden Acquisition Group, LLC.

**On the motion of Mr. Kemp, seconded by Ms. Castricone, the Board voted eight (8) to zero (0) to approve the audit reports for Gallo & Robinson, LLC and Halden Acquisition Group, LLC.**

10. Executive Director Carson presented the Executive Director's Report. She reported on the following: a) General Counsel Housen was recently admitted to practice before the US Supreme Court; b) the bill that is before the legislature to further address the deficit for the current year; and c) the hiring process for the vacant staff attorney position.
11. Executive Director Carson presented the Media and Training Report.
12. Chairman Chiusano provided an opportunity for public comments. Daniel Lynch addressed the board regarding his petition for Declaratory Ruling.

13. Chairman Chiusano read a Resolution thanking Attorney Cynthia Isales for her service to the OSE and to the citizens of Connecticut.

**On the motion of Mr. Johnston, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to adopt the Resolution thanking Cynthia Isales.**

14. **On the Motion of Mr. Kemp, seconded by Mr. Grant, the Board voted eight (8) to zero (0) to move into Executive Session to discuss matters pertaining to strategy and negotiations with respect to pending litigation, pursuant to General Statutes § 1-210 (b) (4). Ms. Bigelow excused herself and did not attend the Executive Session.**

The following individuals attended the Executive Session:

- Charles F. Chiusano
- Herbert A. Grant
- Rev. Tommie Jackson
- Dena Castricone
- Daniel Young
- Roger Kemp
- Taliea Redway
- Carol Carson
- Barbara Housen
- Thomas K. Jones (partial)
- Marc W. Crayton (partial)
- Al Alaaeldin
- Robert Shea, Esq. (partial)
- Lynwood Patrick (partial)

**The Board returned to public session.**

15. **On the motion of Ms. Castricone, seconded by Mr. Young, the Board voted eight (8) to zero (0) to adjourn the meeting.**

The meeting was adjourned at 2:50 p.m.

Respectfully submitted by,  
Taliea Redway, Clerk Typist  
Citizen's Ethics Advisory Board

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Date approved (By the Citizen's Ethics Advisory Board)