

**CITIZEN'S ETHICS ADVISORY BOARD  
OF THE OFFICE OF STATE ETHICS  
18-20 Trinity Street, Hartford, CT 06106-1660**

**MINUTES OF THE MEETING OF AUGUST 20, 2015**

The Citizen's Ethics Advisory Board ("Board") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, August 20, 2015, in the 5<sup>th</sup> Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- Dena Castricone, Member
- Rev. Tommie Jackson, Member
- Kevin Johnston, Member
- Roger Kemp, Member
- Daniel Young, Member (Participated via teleconference)
- Susan Gruen, Member (Participated via teleconference)

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Thomas K. Jones, Ethics Enforcement Officer
- Barbara Housen, General Counsel
- Marc W. Crayton, Assistant Ethics Enforcement Officer
- Taliea Redway, Clerk Typist
- Nancy Nicolescu, Director of Education & Communications
- Mark Wasielewski, Deputy Ethics Enforcement Officer
- Peter Lewandowski, Assistant General Counsel
- Jared Kosky, Assistant General Counsel

The following topics were addressed during the meeting:

1. The minutes of the July 16, 2015 Regular Meeting were presented to the Board for approval.

**On the motion of Ms. Castricone, seconded by Mr. Jackson, the Board voted seven (7) to zero (0) to approve the minutes of the July 16, 2015 Regular Meeting. Board member Gruen abstained. Mr. Grant had not yet joined the meeting.**

2. The minutes of the July 20, 2015 Special Meeting were presented to the Subcommittee for approval.

**On the motion of Mr. Johnston, seconded by Ms. Castricone, the Subcommittee voted two (2) to zero (0) to approve the minutes of the July 20, 2015 Special Meeting. Mr. Grant had not yet joined the meeting.**

**Board member Mr. Herbert Grant joined the meeting at 1:21 p.m.**

**On the motion of Mr. Kemp, seconded by Mr. Jackson, the Board voted nine (9) to zero (0) to add an item to the agenda to consider the Subcommittee's recommendation that Mr. Chiusano and Ms. Bigelow be elected as Chairman and Vice-Chairman of the Board, respectively, for a term of one year commencing October 1, 2015.**

**On the Motion of Mr. Johnston, seconded by Mr. Jackson, the Board voted unanimously to accept the recommendations of the Subcommittee to elect Mr. Chiusano and Ms. Bigelow as Chairman and Vice-Chairman, respectively, for a one year term commencing October 1, 2015.**

3. Chairman Chiusano presented the Chairman's Report. He thanked the Board members for all their support and welcomed Board member Bigelow as Vice-Chairman. He also thanked Board member Herbert Grant for his service as Vice-Chairman.
4. Assistant General Counsel Peter Lewandowski presented the Draft Advisory Opinion No. 2015-4 in response to the Petition from Attorney Scott Murphy, Shipman & Goodwin LLP.

**On the motion of Mr. Grant, seconded by Mr. Young, the Board voted nine (9) to zero (0) to approve the Advisory Opinion No. 2015-4.**

5. General Counsel Barbara Housen presented the Legal Division Report. She advised the Board of Intern Nick Harwin's last day at the OSE and wished him well.
6. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He reported on the completion of the SFI audits and upcoming hearings and the need for a Hearing Officer for the UAPA hearings on September 10, 2015. Chairman Chiusano volunteered to be the Hearing Officer. Enforcement Officer Jones also advised the Board of Paralegal Iris D'Oleo-Edwin's last day at the OSE, her hard work and dedication to the agency.
7. Ethics Enforcement Officer Jones presented the audit report for Eli Lilly & Co.

**On the motion of Mr. Grant, seconded by Mr. Jackson, the Board voted nine (9) to zero (0) to approve the audit report for Eli Lilly & Co.**

8. Executive Director Carson presented the Executive Director's Report. She reported on the following: a) OSE staff retreat on September 3, 2015 focusing on a new strategic plan; b) the hiring process for the vacant paralegal position; c) comprehensive reviews of regulations and the statute for presentation to the Board at a future meeting; and c) advised the Board of the

departure of three Board members in September. She invited Board members to join OSE for a farewell luncheon.

9. Nancy Nicolescu presented the Media Training Report.
10. Chairman Chiusano provided an opportunity for public comments. There were no public comments.
11. The Board voted unanimously on a Resolution thanking Paralegal Iris D'Oleo-Edwin for her service to the OSE and the citizens of Connecticut.
12. **On the Motion of Ms. Castricone, seconded by Mr. Kemp, the Board voted nine (9) to zero (0) to move into Executive Session pertaining to personnel matters related to the Executive Director and strategy and negotiations with respect to pending litigation, pursuant to General Statutes § 1-210 (b) (4).**

The following individuals attended the Executive Session:

- Charles F. Chiusano
- Herbert A. Grant
- Mary Bigelow
- Dena Castricone
- Rev. Tommie Jackson
- Susan Gruen (via telephone)
- Barbara Housen
- Nancy Nicolescu
- Mark Wasielewski
- Marc Crayton
- Jared Kosky
- Kevin Johnston
- Roger Kemp
- Daniel Young (via telephone)
- Carol Carson

**On the motion of Mr. Jackson, seconded by Ms. Castricone, the Board voted nine (9) to zero to move into public session.**

**On the motion of Mr. Kemp, seconded by Ms. Bigelow, the Board voted nine (9) to zero to dismiss Docket No. 2015-10UP.**

**On the motion of Ms. Castricone, seconded by Mr. Johnston, the Board voted nine (9) to zero (0) to adjourn the meeting.**

The meeting was adjourned at 1:32 p.m.

Respectfully submitted by,  
Taliea Redway, Clerk Typist  
Citizen's Ethics Advisory Board

---

Date approved (By the Citizen's Ethics Advisory Board)