

**CITIZEN’S ETHICS ADVISORY BOARD
OF THE OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106-1660**

MINUTES OF THE MEETING OF MARCH 19, 2015

The Citizen’s Ethics Advisory Board (“Board”) of the Office of State Ethics (“OSE”) held a Regular Meeting on Thursday, March 19, 2015, in the 5th Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- Dena Castricone, Member
- Sue Gruen, Member
- Roger Kemp, Member
- Daniel Young, Member
- Rev. Tommie Jackson, Member

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas K. Jones, Ethics Enforcement Officer
- Brian O’Dowd, Deputy General Counsel
- Mark E. Wasielewski, Deputy Ethics Enforcement Officer
- Cynthia Isales, Assistant General Counsel
- Peter Lewandowski, Assistant General Counsel
- Marc W. Crayton, Assistant Ethics Enforcement Officer
- Diane Buxo, Paralegal Specialist
- Iris E. D’Oleo-Edwin, Paralegal Specialist - Clerk of Board

The following topics were addressed during the meeting:

1. General Counsel Housen administered the oath of office to Board member Dena Castricone.
2. The minutes of the February 19, 2015 Regular Meeting were presented to the Board for approval.

On the motion of Mr. Jackson, seconded by Ms. Castricone, the Board voted eight (8) to zero (0) to approve the minutes of the February 19, 2015 Regular Meeting.

3. Chairman Chiusano presented the Chairman's Report. He reminded the Board that the 2014 Statement of Financial Interests (SFI) forms are due May 1, 2015, and encouraged the Board to file before the deadline. He also reported on the need for a Hearing Officer for the April 23, 2015 UAPA hearings. Board member Bigelow volunteered to preside over the hearings.
4. Assistant General Counsel Isales presented Draft Advisory Opinion No. 2015-02 (Petition from Jessica Bailey). Ms. Bailey thanked the Board for their time.

On the motion of Mr. Kemp, seconded by Mr. Grant, the Board voted eight (8) to zero (0) to adopt Advisory Opinion 2015-02.

5. General Counsel Housen presented a Request for Extension of Time to Complete Draft Declaratory Ruling No. 2015-A (Petition from Sgt. James B. Hemingway, Jr.). General Counsel Housen addressed questions from the Board.

On the motion of Ms. Bigelow, seconded by Mr. Young, the Board voted eight (8) to zero (0) to grant the Request for Extension of Time to Complete Draft Declaratory Ruling No. 2015-A.

6. General Counsel Housen presented the Legal Division Report. She also reported that an update in the Matter of Priscilla Dickman would be discussed during the Executive Session.
7. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He also reported on a) the UAPA hearings scheduled for March 26 and April 23, 2015; b) the April 10, 2015 filing date for client lobbyists to file their 2015 First Quarter Report; and, c) the confidential probable cause hearing scheduled for May 5, 2015.
8. Ethics Enforcement Officer Jones presented the audit report for MJH Associates LLC.

On the motion of Mr. Grant, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to approve the audit report for MJH Associates LLC.

9. Executive Director Carson presented the Executive Director's Report. She reported on a) late payments of Board member per diem for February; b) her testimony before the Appropriations Committee regarding the OSE budget; b) her upcoming testimony at the working-session before the sub-committee of the Appropriations Committee; c) her co-chairmanship of the 2015 Conference on Governmental Ethics Laws program committee; d) the 2015 Legislative Proposals; and, e) her testimony before the Finance Revenue and Bonding committee regarding upgrades to the OSE filing systems.
10. Director of Education and Communications Nicolescu presented the Media and Training Report.
11. Chairman Chiusano provided an opportunity for public comments. There were no public comments.

12. **On the Motion of Mr. Jackson, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to move into Executive Session to discuss matters pertaining to strategy and negotiations with respect to pending litigation, pursuant to General Statutes § 1-210 (b) (4).**

The following individuals attended the Executive Session:

- Charles F. Chiusano
- Herbert A. Grant
- Mary Bigelow
- Dena Castricone
- Sue Gruen
- Roger Kemp
- Rev. Tommie Jackson
- Daniel Young
- Carol Carson
- Barbara Housen
- Thomas K. Jones
- Mark E. Wasielewski
- Marc W. Crayton
- Iris E. D'Oleo-Edwin
- Robert Shea, Esq.

On the motion of Mr. Kemp, seconded by Ms. Bigelow, the Board voted eight (8) to zero to move into public session.

13. **On the motion of Ms. Gruen, seconded by Mr. Grant, the Board voted eight (8) to zero (0) to adjourn the meeting.**

The meeting was adjourned at 2:03 p.m.

Respectfully submitted by,
Iris E. D'Oleo-Edwin, Clerk
Citizen's Ethics Advisory Board

Date approved (By the Citizen's Ethics Advisory Board)