

**CITIZEN’S ETHICS ADVISORY BOARD
OF THE OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106-1660**

MINUTES OF THE MEETING OF JULY 17, 2014

The Citizen’s Ethics Advisory Board (“Board”) of the Office of State Ethics (“OSE”) held a Regular Meeting on Thursday, July 17, 2014, in the 5th Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- David Gay, Member
- Susan Gruen, Member (Participated via teleconference)
- Roger Kemp, Member
- Dennis J. Riley, Member (Participated via teleconference)
- Daniel Young, Member (Participated via teleconference)

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas K. Jones, Ethics Enforcement Officer
- Brian O’Dowd, Deputy General Counsel
- Cynthia Isales, Assistant General Counsel
- Peter Lewandowski, Assistant General Counsel
- Mark E. Wasielewski, Deputy Ethics Enforcement Officer
- Marc W. Crayton, Assistant Ethics Enforcement Officer
- Taliea Hatcher-Redway, Clerk Typist

The following topics were addressed during the meeting:

1. The minutes of the June 19, 2014 Regular Meeting were presented to the Board for approval.

On the motion of Mr. Kemp, seconded by Mr. Gay, the Board voted eight (8) to zero (0) to approve the minutes of the June 19, 2014 Regular Meeting.

2. Chairman Chiusano presented the Chairman’s report. He reminded the Board of the August 21, 2014 Board retreat. The Board agreed to start the retreat at 9:30 a.m.

3. General Counsel Housen presented the Legal Division Report.
4. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He reported that there are no UAPA hearings for August 2014.
5. Ethics Enforcement Officer Jones presented the audit report for Coordinated American Insurance Association.

On the motion of Mr. Kemp, seconded by Mr. Gay, the Board voted eight (8) to zero (0) to approve the audit report for Coordinated American Insurance.

6. Executive Director Carson presented the Executive Director's Report. She updated the Board on the Office's efforts to find replacements for Board members Riley and Gay, who will conclude their terms of office on September 30, 2014.
7. Ms. Carson presented the Media and Communication Report.
8. Chairman Chiusano provided an opportunity for public comments. There were no public comments.
9. **On the motion of Mr. Grant, seconded by Ms. Bigelow, the Board voted eight (8) to zero (0) to move into Closed Session to discuss the status of matters that are confidential pursuant to Connecticut General Statutes Sections 1-82a and 1-93a.**

The following individuals attended the Closed Session:

Charles F. Chiusano	Carol Carson
Herbert A. Grant	Barbara Housen
Mary Bigelow	Thomas K. Jones
David Gay	Mark Wasielewski
Sue Gruen	Marc Crayton
Roger Kemp	Taliea Ratcher-Redway
Dennis Riley	
Daniel Young	

10. **On the motion of Mr. Kemp, seconded by Mr. Grant, the Board voted eight (8) to zero (0) to move into public session.**
11. **On the Motion of Mr. Gay, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to move into Executive Session to discuss matters pertaining to strategy and negotiations with respect to pending claims pursuant to General Statutes § 1-210 (b) (4).**

The following individuals attended the Executive Session:

Charles F. Chiusano
Herbert A. Grant
Mary Bigelow
David Gay
Sue Gruen
Roger Kemp
Dennis Riley
Daniel Young

Carol Carson
Barbara Housen
Thomas K. Jones
Mark Wasielewski
Marc Crayton
Taliea Ratcher-Redway

12. **On the Motion of Mr. Kemp, seconded by Mr. Grant, the Board voted eight (8) to zero (0) to move into public session.**
13. **On the motion of Mr. Grant, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to adjourn the meeting at 1:45 p.m.**

Respectfully submitted by,

Iris E. D'Oleo-Edwin, Clerk
Citizen's Ethics Advisory Board

Date approved
(By the Citizen's Ethics Advisory Board)