

**CITIZEN’S ETHICS ADVISORY BOARD
OF THE OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106-1660**

MINUTES OF THE MEETING OF MARCH 27, 2014

The Citizen’s Ethics Advisory Board (“Board”) of the Office of State Ethics (“OSE”) held a Regular Meeting on Thursday, March 27, 2014, in the 5th Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- Susan Gruen, Member
- Dennis J. Riley, Member
- Daniel Young, Member (Participated via Teleconference)

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas K. Jones, Ethics Enforcement Officer
- Nancy Nicolescu, Director of Education and Communication
- Brian O’Dowd, Deputy General Counsel
- Cynthia Isales, Assistant General Counsel
- Peter Lewandowski, Assistant General Counsel
- Mark E. Wasielewski, Deputy Ethics Enforcement Officer
- Marc W. Crayton, Assistant Ethics Enforcement Officer
- Iris E. D’Oleo-Edwin, Clerk of the Board
- Taliea Hatcher-Redway, Clerk Typist

The following topics were addressed during the meeting:

1. The minutes of the February 27, 2014 Regular Meeting were presented to the Board for approval.

On the motion of Mr. Grant, seconded by Ms. Bigelow, the Board voted six (6) to zero (0) to approve the minutes of the February 27, 2014 Regular Meeting.

2. Chairman Chiusano presented the Chairman’s report. Chairman Chiusano reminded the Board that the 2013 Statement of Financial Interests (SFI) forms are due May 1, 2014, and encouraged the

Board to file before the deadline. He also reported on the need for a Hearing Officer for the April 10, 2014 UAPA hearings. Board member Riley volunteered to preside over the hearings.

3. General Counsel Housen presented a Petition for Declaratory Ruling from Attorney James T. Cowdery, law firm of Carmody Torrance Sandak & Hennessey, LLP. The Board discussed the petition.

On the motion of Mr. Young, seconded by Mr. Riley, the Board voted six (6) to zero (0) to consider the Petition for Declaratory Ruling from Atty. James T. Cowdery.

4. General Counsel Housen presented the Petition for Advisory Opinion from Attorney Ernest F. Teitell, law firm of Silver Golub & Teitell, LLP. The Board discussed the petition. Board member Young recused himself from the discussion.

On the motion of Mr. Grant, seconded by Ms. Gruen, the Board voted five (5) to zero (0) to consider the Petition for Advisory Opinion from Atty. Ernest F. Teitell. Board member Young abstained.

5. General Counsel Housen presented the Petition for Advisory Opinion from State Representative Matthew Lesser, Vice-Chair of the Government Administration and Elections Committee of the General Assembly.

On the motion of Ms. Gruen, seconded by Mr. Riley, the Board voted six (6) to zero (0) to consider the Petition for Advisory Opinion from State Representative Lesser.

6. Assistant General Counsel Isales presented Draft Advisory Opinion 2014-04 (Petition from State Representative Matthew Lesser).

On the motion of Mr. Grant, seconded by Mr. Riley, the Board voted six (6) to zero (0) to adopt Advisory Opinion 2014-04.

7. Deputy General Counsel O'Dowd presented Draft Advisory Opinion 2014-03 (Petition from Jay F. Malcynsky Esq., Lobbyist at Gaffney, Bennett & Associates, Inc.). The Board discussed the Draft Advisory Opinion.

On the motion of Ms. Gruen, seconded by Mr. Grant, the Board voted six (6) to zero (0) to adopt Advisory Opinion 2014-03.

8. General Counsel Housen presented the Legal Division Report. The Board discussed portions of the report.
9. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He reported on: a) the 2014 First Quarter Report for Client Lobbyists that is due by April 10, 2014, b) the upcoming May 1, 2014 deadline to file the 2013 SFIs, c) the ongoing confidential probable cause hearing in Docket No. 2012-36 – that has been continued to April 10, 2014 – and, d) the need to empanel the Board within 30 days if probable cause is found by the Judge Trial Referee on that date.

10. Ethics Enforcement Officer Jones presented the audit report for Norwich Free Academy Foundation, Inc.

On the motion of Mr. Riley, seconded by Mr. Grant, the Board voted six (6) to zero (0) to approve the audit report for Norwich Free Academy Foundation, Inc.

11. Ms. Carson presented the Executive Director's Report. She updated the Board on legislative bills currently under consideration in this legislative session, on the OSE's budget, on staffing issues, and on the various Office initiatives to encourage filers to meet the May 1, 2014 deadline to file the 2013 SFIs.
12. Ms. Nicolescu presented the Media and Communication Report.
13. Chairman Chiusano provided an opportunity for public comments. There were no public comments.
14. **On the motion of Mr. Young, seconded by Mr. Riley, the Board voted six (6) to zero (0) to move into Executive Session, pursuant to General Statutes § 1-210 (b) (4) to discuss strategy and negotiations with respect to the pending matter Docket No. 2013-41.**

The following individuals attended the Executive Session:

Charles F. Chiusano
Herbert A. Grant
Mary Bigelow
Susan Gruen
Dennis J. Riley
Daniel Young
Carol Carson
Barbara Housen

Thomas K. Jones
Brian O'Dowd
Cynthia Isales
Iris E. D'Oleo-Edwin
Mark Wasielewski
Marc Crayton
Taliea Ratcher-Redway

On the motion of Ms. Gruen, seconded by Ms. Bigelow, the Board voted six (6) to zero (0) to move out of Executive Session.

On the motion of Mr. Riley, seconded by Mr. Grant, the Board voted six (6) to zero (0) to move into Closed Session to discuss the status of a matter that is confidential pursuant to Conn. Gen. Stat. § 1- 82a.

The following individuals attended the Closed Session:

Charles F. Chiusano
Herbert A. Grant
Mary Bigelow
Susan Gruen
Dennis J. Riley
Daniel Young
Carol Carson
Barbara Housen

Brian O'Dowd
Cynthia Isales
Iris E. D'Oleo-Edwin
Mark Wasielewski
Marc Crayton
Taliea Ratcher-Redway

On the Motion of Mr. Riley, seconded by Mr. Grant, the Board voted six (6) to zero (0) to move into public session.

15. Chairman Chiusano shared with the Board an email from Rosa Bailey expressing gratitude to Deputy Ethics Enforcement Officer Wasielewski for the way the Office handled her enforcement action. Ms. Bailey was a respondent in a recently resolved enforcement action.

On the motion of Mr. Riley, seconded by Mr. Grant, the Board voted six (6) to zero (0) to adjourn the meeting at 2:39 p.m.

Respectfully submitted by,

Taliea Hatcher-Redway, Acting Clerk
Citizen's Ethics Advisory Board

Date approved
(By the Citizen's Ethics Advisory Board)