

**CITIZEN'S ETHICS ADVISORY BOARD
OF THE OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106-1660**

MINUTES OF THE MEETING OF JULY 18, 2013

The Citizen's Ethics Advisory Board ("Board") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, July 18, 2013, in the 5th Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- David W. Gay, Member
- Susan Gruen, Member
- Roger Kemp, Member
- Dennis J. Riley, Member
- Daniel Young, Member

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas K. Jones, Ethics Enforcement Officer
- Mark E. Wasielewski, Deputy Ethics Enforcement Officer
- Brian O'Dowd, Deputy General Counsel
- Cynthia Isales, Assistant General Counsel
- Peter Lewandowski, Assistant General Counsel
- Marc W. Crayton, Assistant Enforcement Officer
- Iris E. D'Oleo-Edwin, Clerk of the Board

The following topics were addressed during the meeting:

1. The minutes of the June 20, 2013 Regular Meeting were presented to the Board for approval.
2. **On the motion of Mr. Kemp, seconded by Ms. Bigelow, the Board voted eight (8) to zero (0) to approve the minutes of the June 20, 2013 Regular Meeting.**
3. Chairman Chiusano presented the Chairman's Report. He thanked the Board for their attendance and participation at the monthly meetings.

4. Chairman Chiusano provided an opportunity for discussion of new business. There was no new business.
5. Deputy General Counsel O'Dowd presented Draft Advisory Opinion No. 2013-3, in response to the Petition from Stacy Schulman, Ethics Liaison, Department of Public Health.

The Board discussed the Draft Advisory Opinion and suggested amending the Draft Advisory Opinion to add "appearance of impropriety" language.

On the motion of Mr. Riley, seconded by Mr. Kemp, the Board voted eight (8) to zero (0) to table Advisory Opinion No. 2013-3, while the staff drafted an amendment proposed by the Board members.

6. Board member Riley presented the Hearing Officer's Report In the matter of Daphne Deeds, Docket No. 2013- 08UP.

The Board discussed the Hearing Officer's Report.

On the motion of Mr. Young, seconded by Mr. Kemp, the Board voted seven (7) to zero (0) to accept and approve the Hearing Officer's Report In the Matter of Daphne Deeds, Docket No. 2013-08UP. Mr. Riley abstained.

Board member Riley presented the Hearing Officer's Report In the Matter of Patricia Randall, Docket No. 2013-06UP.

The Board discussed the Hearing Officer's Report.

On the motion of Mr. Gay, seconded by Mr. Young, the Board voted seven (7) to zero (0) to accept and approve the Hearing Officer's report in the matter of Patricia Randall, Docket 2013-06UP. Mr. Riley abstained.

The Board discussed the matter of Benjamin Mazzucco, Docket No. 2013-05UP, which matter was settled by the parties.

7. General Counsel Housen presented the Legal Division Report. The Board discussed portions of the report.
8. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He updated the Board on the July 25, 2013 UAPA hearing at which Board member Bigelow will preside. He also reported on the Enforcement Division initiative to enforce the filing of the Second Quarter Report for Client Lobbyists, which was due July 10, 2013.
9. Board member Kemp volunteered to preside at the September 12, 2013 UAPA hearings.

On the motion of Mr. Grant, seconded by Mr. Riley, the Board voted eight (8) to zero (0) to take up Draft Advisory Opinion No. 2013-3, which had been previously tabled.

Deputy General Counsel O'Dowd presented Advisory Opinion No. 2013-03 with modified language regarding "appearance of impropriety". The Board asked the staff to draft a letter to the Commissioner of Public Health to accompany Advisory Opinion No. 2013-3.

On the motion of Mr. Kemp, seconded by Mr. Gay, the Board voted eight (8) to zero (0) to adopt Advisory Opinion No. 2013-3, as amended.

10. Executive Director Carson presented the Executive Director's Report. She reported on Public Act 13-244 (Senate Bill 900, Revisions to the Code of Ethics) which was signed by the Governor on July 2, 2013, and on laws enacted during the 2013 legislative session, which will impact the OSE and the Code of Ethics. In particular, Ms. Carson reported on Public Act 13-180, the Campaign Finance Reform law, which created the 19th exemption to the gift provision of the Code of Ethics. She also reported on the OSE Public Records Administration Policy, on office matters, and on upcoming Board and staff retreats. Finally, Ms. Carson reported that she will be a panelist at a conference offered by the Practising Law Institute in Washington, DC, and will also serve on the nominating committee for the Council on Governmental Ethics Laws.
11. Executive Director Carson presented the OSE Media Summary.
12. Chairman Chiusano provided an opportunity for public comments. There were no public comments.
13. **On the motion of Mr. Riley, seconded by Ms. Bigelow, the Board voted eight (8) to zero (0) to move into Executive Session to discuss strategy and negotiations with respect to pending litigation.**

The following individuals attended the Executive Session:

- Charles F. Chiusano
- Herbert A. Grant
- Mary Bigelow
- David Gay
- Susan Gruen
- Roger Kemp
- Daniel Young
- Dennis Riley
- Carol Carson
- Barbara Housen
- Thomas K. Jones
- Marc Crayton
- Cynthia Isales
- Peter Lewandowski
- Iris E. D'Oleo-Edwin

14. **On the motion of Mr. Riley, seconded by Mr. Bigelow, the Board voted eight (8) to zero (0) to come out of Executive Session.**

15. **On the motion of Mr. Kemp, seconded by Mr. Young, the Board voted eight (8) to zero (0) to adjourn the meeting at 2:04 p.m.**

Respectfully submitted by,

Iris E. D'Oleo-Edwin, Clerk
Citizen's Ethics Advisory Board

Date approved
(By the Citizen's Ethics Advisory

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