

**CITIZEN’S ETHICS ADVISORY BOARD
OF THE OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106-1660**

MINUTES OF THE MEETING OF APRIL 18, 2013

The Citizen’s Ethics Advisory Board (“Board”) of the Office of State Ethics (“OSE”) held a Regular Meeting on Thursday, April 18, 2013, in the 5th Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- David W. Gay, Member
- Susan Gruen, Member
- Tommie Jackson, Member
- Roger Kemp, Member
- Dennis J. Riley, Member
- Daniel Young, Member

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas K. Jones, Ethics Enforcement Officer
- Nancy Nicolescu, Director of Education and Communications
- Brian O’Dowd, Deputy General Counsel
- Cynthia Isales, Assistant General Counsel
- Peter Lewandowski, Assistant General Counsel
- Marc W. Crayton, Assistant Enforcement Officer
- Nancy Lotas, Office Assistant

The following topics were addressed during the meeting:

1. The minutes of the March 21, 2013 Regular Meeting were presented to the Board for approval.
2. **On the motion of Mr. Young, seconded by Mr. Riley, the Board voted nine (9) to zero (0) to approve the minutes of the March 21, 2013 Regular Meeting.**
3. Chairman Chiusano presented the Chairman’s Report. He discussed meetings with members of the General Assembly regarding the budget of the Office of State Ethics and Senate Bill 900.

4. Chairman Chiusano provided an opportunity for discussion of new business. There was no new business.
5. General Counsel Housen presented a Petition for Advisory Opinion from Joseph P. Quinn, Jr., Chief Legal Counsel, Senate Democrats; Jennifer Macierowski, Chief Legal Counsel, Senate Republican Office; Richard Baltimore, Chief Legal Counsel, Speaker of the House; and Deb Hutton, Chief Legal Counsel, House Republican Office.

On the motion of Mr. Jackson, seconded by Ms. Bigelow, the Board voted nine (9) to zero (0) to grant the Petition for Advisory Opinion from Mr. Quinn, *et al.*

6. Deputy General Counsel O'Dowd presented Draft Advisory Opinion 2013-2, in response to the Petition from Mr. Quinn, *et al.*

The Board discussed the Draft Advisory Opinion.

On the motion of Mr. Kemp, seconded by Mr. Gay, the Board voted nine (9) to zero (0) to adopt Advisory Opinion No. 2013-2.

7. General Counsel Housen presented the Legal Division Report. The Board discussed portions of the report.
8. Ethics Enforcement Officer Jones presented the Enforcement Division Report.

Assistant Enforcement Officer Crayton updated the Board on the 2013 lobbyist initiatives and on the upcoming April 25, 2013 UAPA hearings, at which Board member Riley volunteered to preside.

9. Ethics Enforcement Officer Jones presented the Audit Report for the Connecticut Association of Assessing Officers.

On the motion of Mr. Grant, seconded by Ms. Riley, the Board voted nine (9) to zero (0) to approve the Audit Report for Connecticut Association of Assessing Officers.

10. Executive Director Carson presented the Executive Director's Report. She reported on the upcoming May 1, 2013 deadline for the filing of the 2012 Statement of Financial Interests. She also informed the Board of the submission of the 2012 Results Based Accountability Report Cards. Finally, she reported that the Audit for FY 2009 and FY 2010 was completed.
11. Ms. Carson reported on the OSE's legislative proposals for the 2013 legislative session.
12. Ms. Carson presented the OSE Media Summary.
13. Chairman Chiusano provided an opportunity for public comments. There were no public comments.

14. On the motion of Mr. Jackson, seconded by Mr. Grant, the Board voted nine (9) to zero (0) to adjourn the meeting at 1:35 p.m.

Respectfully submitted by,

Nancy Lotas, Acting Clerk
Citizen's Ethics Advisory Board

Date approved

(By the Citizen's Ethics Advisory Board of the Office of State Ethics)