

**CITIZEN’S ETHICS ADVISORY BOARD
OF THE OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106-1660**

MINUTES OF THE MEETING OF MARCH 21, 2013

The Citizen’s Ethics Advisory Board (“Board”) of the Office of State Ethics (“OSE”) held a Regular Meeting on Thursday, March 21, 2013, in the 5th Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman Charles Chiusano called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- Charles F. Chiusano, Chairman
- Herbert A. Grant, Vice-Chairman
- Mary Bigelow, Member
- David W. Gay, Member
- Susan Gruen, Member
- Tommie Jackson, Member
- Roger Kemp, Member
- Dennis J. Riley, Member
- Daniel Young, Member

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas K. Jones, Ethics Enforcement Officer
- Nancy Nicolescu, Director of Education and Communications
- Brian O’Dowd, Deputy General Counsel
- Cynthia Isales, Assistant General Counsel
- Peter Lewandowski, Assistant General Counsel
- Marc W. Crayton, Assistant Enforcement Officer
- Iris E. D’Oleo-Edwin, Clerk of the Board

The following topics were addressed during the meeting:

1. The minutes of the February 21, 2013 Regular Meeting were presented to the Board for approval.

On the motion of Mr. Grant, seconded by Ms. Bigelow, the Board voted nine (9) to zero (0) to approve the minutes of the February 21, 2013 Regular Meeting.

2. Chairman Chiusano presented the Chairman's Report. He asked Board members to continue the dialogue with their legislators about the 2013 OSE's budget, specifically, to address the Governor's Bill #6353, which removes the budgetary autonomy of the Office of State Ethics and other watchdog agencies. He also asked Board members to provide written testimony for the March 22 public hearing before the Appropriations Committee of the General Assembly.
3. Chairman Chiusano provided an opportunity for discussion of new business. There was no new business.
4. General Counsel Housen presented the Legal Division Report. The Board discussed portions of the report.
5. Ethics Enforcement Officer Jones presented the Enforcement Division Report.
6. Assistant Enforcement Officer Crayton updated the Board on the 2013 lobbyist initiatives and on the upcoming April 25, 2013 UAPA hearings, at which Board member Riley volunteered to preside.
7. Ethics Enforcement Officer Jones presented the Audit Report for Executive Valet Parking.

On the motion of Mr. Kemp, seconded by Ms. Bigelow, the Board voted eight (8) to zero (0) to approve the Audit Report for Executive Valet Parking. Mr. Gay abstained.

8. Executive Director Carson presented the Executive Director's Report. She reported on the upcoming May 1, 2013 deadline for the filing of the 2012 SFIs and on the OSE's legislative proposals for the 2013 legislative session. She also informed the Board on an agreement that is being negotiated with the Public Records Administrator and the State Archives to preserve SFIs beyond 5 years.
9. Ms. Carson updated the Board on the OSE's budget deficit for the remainder of the fiscal year. The Board discussed the Budget Deficit Memorandum.
10. Nancy Nicolescu presented the OSE Media Summary.
11. Chairman Chiusano provided an opportunity for public comments. There were no public comments.

On the motion of Mr. Jackson, seconded by Mr. Kemp, the Board voted nine (9) to zero (0) to move into Executive Session to discuss strategy and negotiations with respect to pending litigation.

The following individuals attended the Executive Session:

- Charles F. Chiusano
- Herbert A. Grant
- Mary Bigelow
- David Gay

- Susan Gruen
- Tommie Jackson
- Roger Kemp
- Dennis Riley (attended a portion of the Executive Session)
- Daniel Young
- Carol Carson
- Barbara Housen (attended a portion of the Executive Session)
- Thomas K. Jones
- Nancy Nicolescu
- Marc Crayton
- Iris E. D'Oleo-Edwin

Mr. Riley and General Counsel Housen left the Executive Session at 2:10 p.m.

12. **On the motion of Mr. Kemp, seconded by Mr. Jackson, the Board voted eight (8) to zero (0) to come out of Executive Session.**
13. **On the motion of Mr. Kemp, seconded by Mr. Jackson, the Board voted eight (8) to zero (0) to adjourn the meeting at 2:42 p.m.**

Respectfully submitted by,

Iris E. D'Oleo-Edwin, Clerk
 Citizen's Ethics Advisory Board

 Date approved
 (By the Citizen's Ethics Advisory Board of the Office of State Ethics)