

**CITIZEN'S ETHICS ADVISORY BOARD
OF THE OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106-1660**

MINUTES OF THE MEETING OF AUGUST 16, 2012

The Citizen's Ethics Advisory Board ("Board") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, August 16, 2012, in the 5th Floor Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman David Gay called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- David Gay, Chairman
- Charles Chiusano, Vice-Chairman
- Mary Bigelow, member
- Thomas Dooley, Member
- Herbert A. Grant, Member
- Susan Gruen, Member
- Roger L. Kemp, Member
- Dennis J. Riley, Member
- Daniel Young, Member

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas K. Jones, Ethics Enforcement Officer
- Brian O'Dowd, Deputy General Counsel
- Cynthia Isales, Assistant General Counsel
- Marc W. Crayton, Assistant Enforcement Officer
- Mark E. Wasielewski, Assistant Enforcement Officer
- Peter Lewandowski, Assistant General Counsel
- Nancy Nicolescu, Director of Education
- Iris E. D'Oleo-Edwin, Clerk of the Board
- Daneisha Thompson, Intern

The following topics were addressed during the meeting:

1. The minutes of the July 19, 2012 Regular Meeting were presented to the Board for approval.

On the motion of Mr. Kemp, seconded by Mr. Chiusano, the Board voted nine (9) to zero (0) to approve the minutes of July 19, 2012 with corrections.

2. Mr. Dooley reported on the Nominating Subcommittee meetings held on July 23, 2012, and August 13, 2012. The Subcommittee recommended the nomination of Mr. Chiusano and Mr. Grant as Chairperson and Vice-Chairperson, respectively, for a one term year to start October 1, 2012, pursuant to Policy 1.

On the Motion of Mr. Kemp, seconded by Mr. Riley, the Board voted unanimously to accept the recommendations of the Subcommittee to nominate Mr. Chiusano and Mr. Grant for Chairperson and Vice-Chairperson, respectively, for a one term year starting on October 1, 2012.

3. Assistant General Counsel Lewandowski presented the draft Advisory Opinion 2012-9, in connection with the Petition from Brian O'Dowd, Deputy General Counsel of the OSE.

On the motion of Mr. Kemp, seconded by Mr. Riley, the Board voted seven (7) to one (1), with one (a) abstention, to adopt Advisory Opinion No. 2012-9. Mr. Young voted against and Ms. Gruen abstained.

4. Chairman Gay presented the Chairman's report. He thanked the Board members for their participation at the Board retreat and at the strategic planning meeting.

5. **On the motion of Mr. Chiusano, seconded by Mr. Dooley, the Board voted nine (9) to zero (0) to add an item to the agenda to discuss staff compensation.**

The Board discussed exploring and pursuing an increase in the Executive Director's and of the staff's salary.

6. General Counsel Housen presented the Legal Division Report. The Board discussed several items in the report.
7. Ethics Enforcement Officer Jones presented the Enforcement Division Report. He updated the Board on developments since the July Enforcement Report, and in particular, with regard to the Matter of John Tricarico.
8. Assistant Ethics Enforcement Officer Crayton updated the Board with regard to the UAPA hearings scheduled for September 13, 2012. Board member Chiusano volunteered to preside over these hearings.
9. Ms. Carson presented the Executive Director's Report. She reported on the Board and staff retreats and on the upcoming Board vacancies. Ms. Carson updated the Board with regard to the OSE's proposed regulations and amendments to the budget initiative for the next biennial.
10. Chairman Gay provided an opportunity for public comments. There were no public comments.

11. Mr. Chiusano thanked the Board for the nomination of Chairperson and for the vote of confidence.
12. Ms. Carson introduced summer intern Daneisha Thompson, who spent four weeks in the office assisting with various projects.
13. **On the motion of Mr. Dooley, seconded by Mr. Grant, the Board voted nine (9) to zero (0) to move into Executive Session to discuss strategy and negotiations with respect to pending claims.**

The following individuals attended the Executive Session:

- David Gay, Chairman
- Charles Chiusano, Vice-Chairman
- Mary Bigelow, Member
- Thomas Dooley, Member
- Herbert A. Grant, Member
- Susan Gruen, Member
- Roger L. Kemp, Member
- Dennis Riley, Member
- Daniel Young, Member
- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Thomas Jones, Ethics Enforcement Officer
- Iris E. D'Oleo-Edwin, Clerk of the Board
- Mark Wasielewski, Assistant Enforcement Officer
- Marc Crayton, Assistant Enforcement Officer

14. **On the motion of Mr. Dooley, seconded by Mr. Riley, the Board voted nine (9) to zero (0) to come out of Executive Session.**
15. **On the motion of Mr. Dooley, seconded by Mr. Grant, the Board voted nine (9) to zero (0) to adjourn the meeting at 2:06 p.m.**

Respectfully submitted by,

Iris E. D'Oleo-Edwin, Clerk
Citizen's Ethics Advisory Board

Date approved
(By the Citizen's Ethics Advisory Board of the Office of State Ethics)