

**CITIZEN'S ETHICS ADVISORY BOARD
OF THE OFFICE OF STATE ETHICS
18-20 Trinity Street, Hartford, CT 06106-1660**

MINUTES OF THE MEETING OF APRIL 19, 2012

The Citizen's Ethics Advisory Board ("Board") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, April 19, 2012, on the 5th Floor, in the Office of Governmental Accountability Conference Room, 18-20 Trinity Street, Hartford, CT 06106.

Chairman David Gay called the meeting to order at 1:00 p.m.

The following members of the Board were present:

- David Gay, Chairman
- Thomas Dooley, Member
- Herbert A. Grant, Member
- Roger L. Kemp, Member
- Dennis J. Riley, Member
- Member Mary Bigelow, Member
- Daniel Young, Member (Participated via Teleconference)

The following staff members of the OSE were present:

- Carol Carson, Executive Director
- Barbara Housen, General Counsel
- Brian O'Dowd, Deputy General Counsel
- Marc W. Crayton, Assistant Enforcement Officer
- Mark E. Wasielewski, Assistant Enforcement Officer
- Peter Lewandowski, Assistant General Counsel
- Diane Buxo, Acting Clerk of the Board

The following topics were addressed during the meeting:

1. The minutes of the March 22, 2012 Regular Meeting were presented to the Board for approval.

On the motion of Mr. Grant, seconded by Mr. Dooley, the Board voted seven (7) to zero (0) to approve the minutes.

2. Chairman Gay presented the Chairman's report. He praised the staff for the great job they are doing. He reminded the Board that Mr. Riley volunteered to preside over the UAPA hearings of May 24, 2012. Board member Grant volunteered for the June 28, 2012 hearings, and Chairman Gay volunteered for the July 26, 2012 hearings.
3. Chairman Gay provided an opportunity for discussion of any new business. There was no new business.

4. General Counsel Housen presented the Legal Division Report. She addressed questions and comments regarding the Legal Division Report.
5. Assistant Enforcement Officer Wasielewski presented the Enforcement Division Report. He informed the Board that one confidential probable cause hearing is scheduled for the month of May, and another one for July of 2012, and, if probable cause is found in either of them, the Division, within 30 days of the probable cause hearing(s), must impanel the Board for a full hearing.
6. Assistant Enforcement Officer Marc W. Crayton reported on the Enforcement Division's initiative to enforce the filing of the 2012 1st Quarter Report for Client Lobbyists, and on the hearings scheduled for April 26, 2012.
7. Assistant Enforcement Officer Wasielewski presented the Audit report for Connecticut Association of Licensed Private Investigators.

On the motion of Mr. Dooley, seconded by Mr. Kemp, the Board voted five (6) to zero (0) to approve the Connecticut Association of Licensed Private Investigators audit report. Chairman Gay abstained.

8. Ms. Carson presented the Legislation Report and addressed questions and comments posed by the Board.
9. Ms. Carson led a power point presentation on the OSE Budget and addressed questions and comments from the Board.
10. Ms. Carson presented the Executive Director's report. She reported on the current Statement of Financial Interests initiative, on the OGA consolidation, and on staff issues.
11. Chairman Gay provided an opportunity for public comments. There were no public comments.
12. **On the motion of Mr. Riley, seconded by Mr. Kemp, the Board unanimously voted to adjourn the meeting at 1:47 p.m.**

Respectfully submitted by,

Iris E. D'Oleo-Edwin, Clerk
Citizen's Ethics Advisory Board

Date approved
(By the Citizen's Ethics Advisory Board of the Office of State Ethics)