

Job Journeys in

BUSINESS, MANAGEMENT & ADMINISTRATION

now

requires up to twelve months of on-the-job experience & informal training

	annual wage
Executive Secretaries & Administrative Assistants	\$ 45,500
Human Resources Assistants, Except Payroll & Timekeeping	42,500
Payroll & Timekeeping Clerks	41,390
Bookkeeping, Accounting, & Auditing Clerks	39,950
Customer Service Representatives	38,080

next

requires more than twelve months of on-the-job training through postsecondary vocational training

Supervisors of Office & Administrative Support Workers	\$ 51,730
Interpreters & Translators	47,670
Legal Secretaries	44,500
Medical Secretaries	36,140

later

requires a minimum of a Bachelor's Degree

General & Operations Managers	\$ 121,360
Human Resources Managers	106,870
Accountants & Auditors	70,540
Employment, Recruitment, & Placement Specialists	63,420
Public Relations Specialists	58,820
Meeting & Convention Planners	57,880