

Sample A – Training

POTENTIAL VALUE OF SERVICES PERFORMED

<p>1. Describe your organization’s experience relating to:</p> <p>a) Work training of the general public?</p> <p>b) Work training of people with disabilities?</p> <p>c) Job placement of the general public?</p> <p>d) Job placement of people with disabilities?</p>
<p>2. Provide a description of your vision of the proposed program. Is this a new or existing training program? If this is an established program for general population, how would you integrate people with disabilities?</p>
<p>3. Describe the actual training that you would provide:</p> <p>a) Components (format, steps, content, materials and length)</p> <p>b) Soft Skills (appropriate work behavior, timeliness, accepting supervision)</p> <p>c) Technical Skills (identify skill sets)</p>
<p>4. Detailed description of the training model:</p> <p>a) What role will the Contractor play in the training?</p> <p>b) Identify the role the Host Company will play in the training.</p>
<p>5. Identify metrics for successful completion of components. Describe how trainees will be evaluated and the criteria for successful completion of training and successful acquisition of skills.</p>
<p>6. If your plan involves serving specific disability groups: identify the targeted groups, what made you determine the need to serve the group and what evidence can you present that supports this decision?</p>

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7. Describe the method for placing candidates into jobs either in Host Company or in a similar company.

8. Estimate the number of trainees who will:

A.

	1 st Year of Contract	2 nd Year of Contract
Enroll in training		
Complete training		
Be hired		
Sustain employment for at least 90 days		

B. Identify the methodology used to make the above determination.

9. Identify resources and plans to provide initial and ongoing support for trainee adjustment to employment and performance.

10. Identify detailed timeline for:

- a) Implementation of training
- b) Placement
- c) Specific goals for the first and second year of contract.

11. Identify/describe the plan that sustains the program beyond the life of the contract as a fee for service or a tuition-based program.