

Department of Revenue Services
 State of Connecticut
 PO Box 5018
 Hartford CT 06102-5018
 (Rev. 04/11)

OP-374

Dry Cleaning Establishment Surcharge Return

Complete the return in blue or black ink only. You must file a return each quarter even if no surcharge is due. If you are permanently out of business, check the applicable box and enter your last day of business.

If the address at right is incorrect, please make any changes necessary.



For Quarter Ending
Connecticut Tax Registration Number
Federal Employer Identification Number
Due Date
For DRS Use Only

Check here if:

- This is an amended return.
- You are permanently out of business.

Enter the last business date:

- You have a new address, trade name, or physical location.

Enter new mailing address:

Enter new trade name:

Enter new physical location, not PO Box:

1	Total gross receipts from dry cleaning services	▶	1		00
2	Total surcharge: Multiply Line 1 by 1% (.01).	▶	2		00
3	Penalty: See Line Instructions.	▶	3		00
4	Interest: See Line Instructions.	▶	4		00
5	Total amount due: Add Lines 2, 3, and 4.	▶	5		00

General Instructions

Due Date: On or before the last day of the month immediately following the end of the calendar quarter.

Make your check payable to **Commissioner of Revenue Services**. Write your Connecticut Tax Registration Number on your check. The Department of Revenue Services (DRS) may submit your check to your bank electronically.

Rounding: You must round off cents to the nearest whole dollar on your return schedules. If you do not round, DRS will disregard the cents. Round down to the next lowest dollar all amounts that include 1 through 49 cents. Round up to the next highest dollar all amounts that include 50 through 99 cents.

New Owners: Do not use the previous owner's form to file your return. Any change in ownership requires a new Connecticut Tax Registration Number.

Signature: You must sign the return.

Pay Electronically: Visit www.ct.gov/TSC to make a direct tax payment. Using this option authorizes DRS to electronically withdraw a payment from your bank account (checking or savings) on a date you select up to the due date. If you pay electronically you must still file your return by the due date.

For More Information: Call DRS during business hours, Monday through Friday:

- **1-800-382-9463** (Connecticut calls outside the Greater Hartford calling area only); **or**
- **860-297-5962** (from anywhere).

TTY, TDD, and Text Telephone users only may transmit inquiries anytime by calling 860-297-4911.

Line Instructions

Line 3: Late Payment Penalty: If tax is due, the penalty for underpayment of the surcharge is 10% of the surcharge due or \$50, whichever is greater.

Late Filing Penalty: The Commissioner of Revenue Services may impose a \$50 penalty for the late filing of any return or report that is required by law to be filed.

Line 4: Interest: If this is a late or amended return, compute the interest at the rate of 1% per month or fraction of a month from the due date until the date of payment. Interest is based on the amount that should have been remitted on time.

Declaration: I declare under penalty of law that I have examined this return (including any accompanying schedules and statements) and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false return or document to DRS is a fine of not more than \$5,000, imprisonment for not more than five years, or both. The declaration of a paid preparer other than the taxpayer is based on all information of which the preparer has any knowledge.

Taxpayer's Signature	Title	Date
Preparer's Signature	Preparer's Address	Date