



**1998 CONNECTICUT ANNUAL SUMMARY AND TRANSMITTAL OF INFORMATION RETURNS  
CT-1096 (DRS)**

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

The attached Annual Reconciliation of Withholding may be used by new payers and payers who have not received Employer's Withholding Coupon Books for 1998.

**Annual Reconciliation:** Form CT-1096 (DRS), Connecticut Annual Summary and Transmittal of Information Returns, must be filed by certain payers who are required to file federal Form 1096. Form CT-1096 is due the last day of February. No payment is to be made with this form.

If you are required to file a federal Form 1096, you must file a Form CT-1096 with every "state copy" of the following:

- federal Form W-2G, for winnings paid to resident individuals, even if no Connecticut income tax was withheld;
- federal Form 1099-MISC, for payments to resident individuals or, if the payments relate to services performed wholly or partly in Connecticut, payments to nonresident individuals, even if no Connecticut income tax was withheld;
- federal Form 1099-R, **only** if Connecticut income tax was withheld;
- federal Form 1099-S, reporting real estate transactions in Connecticut.

The above federal forms must be filed even if you are not required to be registered with DRS. Unregistered filers should write "Information Only" in the space reserved for the Connecticut Tax Registration Number on this form.

Mail your completed return to: Department of Revenue Services  
PO Box 5081  
Hartford CT 06102-5081

<b>CT-1096 (DRS) CONNECTICUT ANNUAL SUMMARY AND TRANSMITTAL OF INFORMATION RETURNS ► 1998</b>			
CONNECTICUT TAX REGISTRATION NUMBER	FEDERAL EMPLOYER ID NUMBER	DUE DATE	
▶			
<i>Enter name and address below. Please print or type.</i>			
		1. Connecticut income tax withheld from nonpayroll amounts (See Instructions) ▶ 1.	
		2. Total nonpayroll amount reported with this Form CT-1096 ▶ 2.	
		3. Number of 1099s and W-2Gs submitted ▶ 3.	/ / / / /

**TAXPAYER'S COPY**

**NOTE: DO NOT MAKE PAYMENT WITH THIS FORM.**  
MAIL TO: DEPARTMENT OF REVENUE SERVICES  
PO BOX 5081  
HARTFORD CT 06102-5081

I declare under the penalties of false statement that I have examined this return and, to the best of my knowledge and belief, it is true, complete and correct.

Signature \_\_\_\_\_  
Title \_\_\_\_\_ Date \_\_\_\_\_

**SEPARATE HERE AND MAIL COUPON TO DEPARTMENT OF REVENUE SERVICES. RETAIN TOP PORTION FOR YOUR RECORDS.**

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<i>Enter name and address below. Please print or type.</i>			
		1. Connecticut income tax withheld from nonpayroll amounts (See Instructions) ▶ 1.	
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Signature \_\_\_\_\_  
Title \_\_\_\_\_ Date \_\_\_\_\_

## INSTRUCTIONS FOR COMPLETING FORM CT-1096

**Line 1:** Enter the total amount of Connecticut income tax withheld from nonpayroll amounts during the calendar year. (This should equal the Total Line on the back of this form.)

**Line 2:** Enter the total amount of gross winnings, miscellaneous income, distributions and proceeds from federal Forms W-2G, 1099-MISC, 1099-R and 1099-S reported with this return.

**Line 3:** Indicate the number of federal Forms W-2G, 1099-MISC, 1099-R and 1099-S submitted with this return.

Be sure to complete all requested information on the back of this return. Sign and date the return in the space provided.

**Do not make payment with this return.** All payments must be made using Forms CT-WH and CT-941.

**NOTE:** If you are required by the IRS to file copies of federal Forms 1099, W-2G, or both, on magnetic media, you must file these forms on magnetic media with DRS. However if you file 24 or fewer Forms 1099, W-2G or both, with DRS, you may be excused from the magnetic media filing requirements for that particular type of information return without obtaining a waiver. For new information regarding magnetic media reporting requirements, call DRS at: 1-800-382-9463 (in-state) or 860-297-5962 (anywhere). Telecommunications Device for the Deaf (TDD/TT) users **only**, call 860-297-4911.

### Complete for Each Period

PERIOD		CONNECTICUT INCOME TAX WITHHELD FROM NONPAYROLL AMOUNTS
JANUARY 1 - MARCH 31	1st QUARTER	
APRIL 1 - JUNE 30	2nd QUARTER	
JULY 1 - SEPTEMBER 30	3rd QUARTER	
OCTOBER 1 - DECEMBER 31	4th QUARTER	
<b>TOTAL</b>		

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◀ This should equal **Line 1** on the front of this form.

CT-1096 (DRS) Back (Rev. 9/98)

### Complete for Each Period

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OCTOBER 1 - DECEMBER 31	4th QUARTER	
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