

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC WORKS

**Request for Proposals
Property Management Services for**

11 Shuttle Road, Farmington, CT

The Department of Public Works (DPW) is requesting proposals for property management services for 11 Shuttle Road, Farmington to provide total building operation and maintenance services. The property at 11 Shuttle Road is classified as lab space and consists of 30,000 square feet dedicated to medical and office use. This location is housed by the Office of the State Medical Examiner (OSME). The property must be available on a 24 hour, 7 days/week, 365 days/year basis.

A copy of the request for proposal may be obtained at the Department of Public Works, Facilities Management, 165 Capitol Avenue, Room G-4, Hartford CT, **or obtain an electronic copy of both the Ad and RFP at our website, www.CT.gov/dpw, under Request for Proposals, Property Management.**

A proposers' conference will be held on Thursday, February 25, 2010 at 10:00 a.m. at 11 Shuttle Road, Farmington at the main entrance. Attendance is mandatory for all prospective proposers.

All proposals must be received no later than 3:00 p.m. on Friday, March 26, 2010, at the following address:

**RFP #53
Attn: Kerri Versteeg
State of Connecticut
Department of Public Works
State Office Building,
165 Capitol Avenue, Room G-4
Hartford, CT 06106**

Responses must include the RFP number and the name of respondee on the envelope to ensure proper handling by the Facilities Management Unit.

The Department of Public Works reserves the right to reject any or all proposals.