



**STATE OF CONNECTICUT**  
**DEPARTMENT OF PUBLIC WORKS**



Raeanne V. Curtis  
*Commissioner*

June 24, 2009

Dear Prospective Property Manager:

Thank you for your interest in managing the properties located at **240 Oral School Road (Mystic Education Center), Mystic, CT & 36 Shore Road (Seaside Regional Center), Waterford, CT.** The attached request for proposal (**RFP #50**) will assist you in the preparation of a proposal to be presented to the Department of Public Works.

The RFP is structured as follows:

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Please be reminded that the deadline for receipt of proposals is **Friday, July 31, 2009, at 3:00 p.m.** No late proposals will be accepted. Also, please remember that a mandatory proposers' conference will be held on **Thursday, July 9, 2009 at 10:00 a.m. at 240 Oral School Road, Mystic Education Center, Mystic, CT in the Administrative Center, Mystic, CT.**

If you have any questions, please contact Manuel Becerra at 713-5660.

Sincerely,

Matt Buczacki  
 Director, Financial Management