

## INVITATION TO SUBMIT LEASE PROPOSAL

The State of Connecticut, Department of Public Works, will accept lease proposals/site offerings from property owners or their representative(s) through **4 p.m. Monday, May 11, 2009**, to lease a total of **35,750± net usable square feet of office space**, with on-site, reserved, paved and lighted parking for **Two Hundred Thirty-five (235)+ cars** in the **East Hartford** Area for use and occupancy by the **Department of Developmental Services** for a term of five (5) years, with one (1) or two (2) five-year renewal options. Offers from option holders cannot be considered. The premises must be accessible to handicapped individuals and public transportation. Preference will be given to proponents offering purchase and/or renewal options.

Proposals should be addressed exclusively to:

Department of Public Works  
State Office Building  
165 Capitol Avenue – Room G-35  
Hartford, CT 06106

Attention: Bidding & Contracts Section  
Solicitation Number: **LP 09-06**  
(Two (2) copies should be submitted)

Proposals must be submitted using the State of Connecticut “Proposal to Lease Space” form together with a “Notice of Listing Agreement”, if applicable. Lease proposal information and related forms may be obtained using the “Leasing” link at [www.ct.gov/dpw/](http://www.ct.gov/dpw/) or by calling (860) 713-5600. The submission of a proposal shall not bind the State of Connecticut, nor does it constitute a competitive bid. The Department of Public Works reserves the right to reject any and all proposals. **Faxed proposals will not be accepted.** If you are awarded the subject lease and the lease has a value of \$50,000 or more, you will be required to sign and submit, at the time of lease execution, a certification, certifying that you, your company, and specified other individuals have given no gifts to DPW personnel and other individuals set forth in the Contractor/Consultant Certification. See [www.ct.gov/dpw/](http://www.ct.gov/dpw/), click on Affidavits, click on Contractor/Consultant Certification or see Conn. Gen. Stat. 4-252. For the purposes of signing the Certification, the “date DPW began planning the subject project or services is March 11, 2004. Pursuant to Conn. Gen. Stat. 4-252(d), any bidder, proposer, or person who responded to a request for qualifications for a contract with a value of \$50,000 or more who does not make this certification shall be disqualified.

State of Connecticut  
Department of Public Works  
Raeanne V. Curtis, Commissioner

## **AGENCY SPACE REQUEST**

Solicitation Number: **LP 09-06**

Agency Name: Department of Developmental Services – East Hartford

Function of facility being requested: Office Space

Geographic area requested: East Hartford Area

Date of need: Immediate

Square feet required: 35,750±

### **SPACE NEEDS:**

<b>OFFICE SPACE:</b>	<b>TOTAL NEEDED</b>	<b>TOTAL SQUARE FEET</b>
Private Offices(s)	19	3,225
Open Office Space		15,014
Conference Room	1	480
Training Room	0	1,089
Number of Parking Spaces	235	