



# CT COMMISSION ON HUMAN RIGHTS' CONTRACT COMPLIANCE FAIR

**WHEN: Tuesday, February 8, 2011**

**WHERE: 61 Woodland Street, Hartford, CT 06105, DDS Training Room B-31**  
**A Photo ID Must Be Presented for Admittance**

### Who Should Attend:

Any company that performs, or would like to perform, on projects that have state funding.

**Contract compliance laws** prohibit all those who contract with the state, including subcontractors, from engaging in or permitting discrimination in recruiting, hiring or other employment practices. Contract Compliance Laws were enacted as a means of providing equal employment opportunities for minorities and female workers and economic development and business growth opportunities for small contractors and minority and women owned businesses through the distribution of state contracting dollars.

### Contract Compliance Unit Contact Information

**REGISTRATION IS  
REQUIRED by Monday,  
Jan. 31, 2011 to:**

[Lydia.Mendez@ct.gov](mailto:Lydia.Mendez@ct.gov)

**ADMISSION &  
PARKING  
ARE FREE**

A Photo ID Must be  
Presented for Admittance

**Morning Session: 9:30-12:30**

**9:30 – 12:30**      **How to Get Your Affirmative Action Plan (AAP) Approved the First Time**  
*Susan Hom, Esq.*  
*Jeri D. Beckford, J.D.*  
*Janice L. Cheeks, J.D.*

**LUNCH PERIOD 12:30 -1:00**

**Afternoon Session: 1:00-3:00**

**1:00 - 2:00**      **How to Accurately File CHRO Monthly and Quarterly Reports**  
*Jeri D. Beckford, J.D.*

**2:00 – 3:00**      **Q & A**



**Please Park in the Lower (Visitors') Lot.**

**Directions are attached or can be found by logging onto:**

<http://www.ctdhe.org/about/directions.htm>

## Directions

The Department of Higher Education is located on the third floor of 61 Woodland Street (corner of Woodland Street and Asylum Avenue) in Hartford, Connecticut. The agency's main telephone numbers are: voice (860) 947-1800; fax (860) 947-1310.

**From I-91 North:** Take Exit 32A onto I-84 West. Follow directions below for traveling on I-84.

**From I-91 South:** Take Exit 32A onto I-84 West. Follow directions below for traveling on I-84.

### **From I-84 (East or West):**

1. Take Exit 46 - Sisson Avenue. Keep right at the fork in the ramp.
2. At the end of the exit ramp, at the light, turn right onto Sisson Avenue and go to Farmington Avenue (second traffic light).
3. Turn right onto Farmington Avenue and go to Woodland Street (first traffic light).
4. Turn left onto Woodland Street and go to Asylum Avenue (first traffic light).
5. Turn left onto Asylum Avenue. The entrance to the parking area is the second driveway on the left.
6. Turn left into the second driveway. Please park in the area which is an immediate right when entering the driveway.
7. Security guards are located right inside the door, and will assist you when you arrive.