

2.4.5 MATERIAL TESTING LABORATORIES

1. The Department of Administrative Services (DAS) secures costs for testing services in a 3 year contract. All of the Testing Companies are certified by the National Voluntary Laboratory Accreditation Program (NAVLAP). The DAS seeks qualified testing services from laboratories through Requests for Proposals (RFP) on an annual basis. Labs that are interested in qualifying for the DAS list should contact Tina Constanzo at (860) 713-5068 to apply for pre-qualification.
2. All Testing Companies will be pre-approved by DAS. Their contract will be for 3 years, subject to review as necessary. Therefore no negotiations are necessary and an accurate cost for services can be budgeted. Purchase Orders will be issued for specific projects, tasks, and dollar amounts. The purchase order will typically be for the duration of the construction contract.
3. In order to simplify the process of requesting testing services for projects there are two items that you and your PM must make. First is to determine what types of testing services the project will require. This can be determined by the A/E or CA or DPW or a combination thereof. The Second issue is to determine who is best suited to provide that service. This will be determined by the processing of "Project Managers Request for Testing Services" DPW form #702. Form #702, when needed, will be issued during construction (Refer to "Contract Start Up" Section 2.5.6.1 and "Actual Field Work Starts" Section 2.5.6.2, in this manual)
4. **DPW Testing Services Evaluations:** Each laboratory is evaluated based on their overall past performance, quality of work, response level and cooperation. The cost, quality testing reporting response is also maintained as part of the evaluation by DPW.