

Approved Minutes
Enhanced 911 Commission Meeting
July 11, 2003
Department of Public Safety
1111 Country Club Road
Middletown, Connecticut

Commission Members

Ernest Herrick
Jeff Morrisette
Gordon Shand
Mike Stemmler
Jeff Vannais
Lee Vincent

Representing

Volunteer Fire Service
State Fire Administrator
Office of Emergency Medical Services
Connecticut State Police
PSAP Representative
Connecticut Conference of Municipalities

Staff

George Pohorilak
Jerry Zarwanski
Mike Guerrero
Anne Finn

OSET
OSET
OSET
OSET

Others in Attendance

Janet Ainsworth
Brian Benito
Gary D. Bruce
Andrew Campion
Fred Dudek
Rick Grocki
John Gustafson
Rob Howley
Paul McNamara
Tyler Millix
Sue Vaughn
Tina Waring

DFEBS
CSP
CMED New Haven
New Haven Fire 911

CEC
CMED New Haven
Cox Communications
Cox Communications
Tolland County Mutual Aid Fire Service
OEDM
Cox Communications

Call to Order

Chairman Herrick called the meeting to order at 9:06 a.m.

Approval of E911 Commission meeting Minutes of January 9, 2003

Chairman Herrick moved to approve minutes for the October, January and April meetings. Jeff Morrisette seconded the motion, the motion passed unanimously.

Correspondence

No correspondence was discussed at this meeting.

Public Comment

There was no public comment.

Staff Reports

Training Program

Sue Vaughn reported. The training program conducted two scheduled classes this quarter. Forty-three people were trained and certified. Many current dispatchers have been recertified.

Cindy Zackowski transferred from OSET to the Office Assistant position in OEDM.

Sue Vaughn attended the NENA conference, she indicated that the conference offered many ideas for training program enhancements. A one-day telecommunicator conference may be organized in Connecticut.

George Pohorilak thanked OEDM for handling the training program.

EMD

George Pohorilak reported. To date, 39 Psap's have officially adopted programs. It is expected that the number of compliant PSAP's will increase over the next few weeks.

Unfinished Business

Wireless Phase II

George Pohorilak reported. T-Mobile will not deploy Phase II until late this year or 2004. T-Mobile has indicated that due to technical issues, they need to adopt a new solution for location information.

Cingular

Mike Guerrero reported that Cingular, AT&T Wireless and Nextel are Phase II compliant and that Sprint PCS and Verizon Wireless have begun testing and deployment..

Phase II Location Accuracy Issues

George Pohorilak reported. Carriers are tweaking systems to improve accuracy. GPS equipment has been ordered to assist with accuracy. A lengthy discussion followed.

Reimbursement of Phase I Costs

George Pohorilak reported. Plans are for contracts to be in place at the end of the year. We will pay for Phase I connections.

CSP Troop G Wireless Site Sector Reassignments

George Pohorilak and Mike Guerrero reported on the reassignment of cell sectors in the Troop G area. Mike Guerrero indicated that 17 percent of the 894 sectors that were assigned to Troop G have been redirected to other PSAP's. This will reduce the call volume to Troop G and send calls that would ultimately have been transferred to municipal PSAP's, directly to the correct PSAP. Troop G is the highest volume PSAP in Connecticut.

Wireline

9-1-1 Call Count

Mike Guerrero reported. A report was distributed with current results of call volumes.

Analysis

George Pohorilak reported on high and low call counts in Connecticut.

PSAP Issues

SBC/SNET CPE Proposal

George Pohorilak reported on mapping done through one PC Platform with LCD Monitors for the map. Mike Guerrero discussed the archiving feature.

Deep River/Chester

George Pohorilak reported that Deep River and Chester's 9-1-1 calls are now being handled by Valley Shore Emergency Communications. The Deep River/Chester PSAP was closed due to budget problems and the 9-1-1 equipment was retrieved from the PSAP.

Roxbury

George Pohorilak reported that Roxbury's 9-1-1 calls are now being handled by Northwest CT Public Safety ECC. Roxbury did renew their contract with LCD for 9-1-1 dispatch service.

Time Synchronization System

Jerry Zarwanski reported that as of this date all PSAP's have a time synchronization unit installed. All have been paid for except 13. Of the 13, 6 have submitted a completed state verification form within the last week and 7 have minor outstanding issues. The seven PSAP's that remain with problems are Troops G, L and W, Ridgefield PD, Simsbury PD, South Central CMED and West Hartford PD.

ASK Reports

George Pohorilak reported that SNET is providing a new reporting tool for the purpose of viewing PSAP call data. The ASK system is being reviewed and will be offered to PSAPs in the future. OSET needs to meet with SNET to determine the appropriate access methods and training requirements.

EMS Reports Q1 2003

Mike Guerrero reported that 65 of the 108 PSAP's submitted EMS data for Q1 2003.

GIS Implementation

GDT Map

George Pohorilak reported that the Office has purchased the statewide street centerline data from GDT. That map base is part of an Enterprise License initiated through DOIT. All state agencies and municipalities will be able to have the GDT map as part of the statewide license. An updated version is received each month. The new fly over comes next spring and will be delivered September 2004.

Non State Owned CPE

George Pohorilak reported that OSET would fund the replacement of the additional 9-1-1 equipment that was purchased by the PSAPs. Given that this equipment would be obsolete with the new equipment and that the municipal fiscal year was in progress the only fair solution would be for the State to fund, on a one-time basis, the replacement of those units. The PSAPs would still be responsible for maintenance.

E9-1-1 Performance Reports

SNET

Mike Guerrero distributed the SNET report and discussed its contents.

CLEC's

Mike Guerrero distributed individual CLEC reports and discussed their contents. Guerrero noted that AT&T 9-1-1 call blocking report for its Hartford switch indicated a failure to meet the P. 01 grade of service on five occasions during the quarter.

FY 03 / 04 Budget

Surcharge Rate

George Pohorilak reported. There is a \$0.20 surcharge. It is low because of other funds received. We have the lowest surcharge in the nation and one of the finest systems in the nation.

OSET Staffing

The Statewide Emergency Telecommunications department is down three people. Employees will be coming back. The budget is holding things up. Research Analysts will fill the former Planning Analyst positions. Those filling the positions will be rehires from the SEBAC list of laid off state employees.

Reverse 9-1-1

George Pohorilak indicated that the reverse 9-1-1 legislation failed, he expected that legislation, regarding emergency notification systems, would be raised again in future legislative sessions.

Focus Group Planning Meetings

George Pohorilak reported that the Focus Group meetings would be held but the budget process is holding up the processing of paper.

New Business

Lee Vincent reported that based upon the comments in the Art Krause report he asked his communications director about the issue of the 9-1-1 print outs and the retention of those documents. He indicated that there is too much paper storage. A solution is needed to eliminate storing so much paper. George Pohorilak stated that the issue of the 9-1-1 print outs could be investigated, and that the issue would be a topic for discussion at the Focus Group sessions.

Public Comment

There was no public comment.

Adjournment

A motion was made by Fred Dudek, seconded by Jeff Morrissette and unanimously approved to adjourn the meeting at 10:34 am.

Ernest Herrick, Chairman

Date