



**STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC SAFETY
MUNICIPAL GRANT PROGRAM**

MUNICIPAL EXTENSION PACKAGE VERIFICATION
(AWARDS PRIOR TO JANUARY 2007)

The following forms must be returned as part of the Memorandum of Understanding Extension Package:

- Memorandum of Understanding Amendment (two original copies)
Signed by Municipal CEO
- Certified Resolution
Authorizing Municipal CEO to enter in the MOU Amendment with the Department of Public Safety
- Administrative Plan (on Municipal Letterhead)
Municipal Point of Contact and Administrative Plan Approval – DPS-204-C
- Source of Funds Form – DPS-203-C
With Commitment Letters
- Certifications - Attachment B (Contingent on the status of the project)
 - Certification By Municipal Official Authorized to Execute Contracts – DPS-201-C
 - Design Compliance Certification – DPS-202-C
 - Project Completion Compliance Certification – DPS-202-C-1
- Project Budget Narrative – DPS-203-C-1
- Project Budget Itemization – DPS-203-C-2
- Financial Report - DPS-203-C-3
- Progress Report – DPS-205-C
With Municipal Building Inspectors Reports

All documents must be submitted, reviewed and approved prior to granting any Amendments. Incomplete or incorrect packages will not be processed for approval.

Please return the completed package to:

Department of Public Safety
Division of State Police
1111 Country Club Rd.
Middletown, CT 06457
Attn: Bureau of Support Services