



STATE OF CONNECTICUT
OFFICE OF EARLY CHILDHOOD



Connecticut Office of
Early Childhood

Dannel P. Malloy
Governor
Nancy Wyman
Lt. Governor

Myra Jones-Taylor, Ph.D.
Commissioner

May 2014

Dear Youth Camp Director:

On July 1, 2014, the Community Based Regulation Section of the Department of Public Health, which issues licenses and inspects child care programs and youth camps, will become the Division of Licensing in the new Office of Early Childhood. The Office of Early Childhood was created so all programs serving young children and their families could work together in one system. This makes it easier for families, providers and communities to get the services and support they need.

The Office of Early Childhood and Department of Public Health have been working closely together over the past year to make the move as smooth as possible. As a youth camp director, you will not see much change. The Department of Public Health child care and youth camp licensing staff will now become Office of Early Childhood staff. The mailing address and contact phone numbers will stay the same.

I also wish to inform you that the “Authorization for the Administration of Medication by School, Child Care and Youth Camp Personnel” sample form has been updated. The new form combines information that once was on separate forms into one form. This way, parents and guardians whose school age children require medications can use the same form for their school, child care and/or youth camp programs. You can get the form online at www.ct.gov/oec/licensing.

The Office of Early Childhood website also allows you to get up-to-date licensing information emailed directly to you. Register online at www.ct.gov/oec/ealerts/subscribe.asp and sign up for our “Licensing – What’s New” e-Alerts.

For more information about the Office of Early Childhood, please visit our website at www.ct.gov/oec. If you have questions, please call (860) 509-8045. Thank you for all you do to care for our children.

Sincerely,

Myra Jones-Taylor, Ph.D.
Commissioner

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