



# STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH

Special Supplemental Nutrition Program for Women, Infants and Children (WIC)



## 2013/2014 WIC VENDOR AGREEMENT

FORM: WVA-1		<b>OWNERSHIP INFORMATION (Please Print)</b>	
Ownership Type: <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company (LLC) <input type="checkbox"/> Franchise <input type="checkbox"/> Corporation			
Ownership Name:			
Address:			
City/State/ZIP:			
Store Name & Address: <i>(If more than one store, fill out form MS-1)</i>		WIC Vendor Stamp Number <i>(if currently authorized):</i>	
Bank Name:			
Routing Number:		Account Number:	

The U.S. Department of Agriculture sponsors the Special Supplemental Nutrition Program for Women, Infants and Children (WIC). WIC is federally funded, and is administered by the State of Connecticut, Department of Public Health. The Connecticut WIC Program provides specific nutritious foods through a retail food delivery system.

### GENERAL CONDITIONS

All stores must be authorized by the WIC Program in order to accept WIC checks. A vendor is not authorized to accept WIC checks until the vendor has been trained by a WIC representative, receives an executed copy of the WIC Vendor Agreement, and receives a State-issued WIC Vendor Stamp with a unique 4-digit vendor number. The WIC Program will have sole discretion to designate the date, time, and location of all interactive training, except that the WIC Program will provide the vendor with one alternative date on which to attend the training.

A WIC Vendor Agreement may cover more than one vendor if all stores are under the exact same ownership and a list of each store location is attached. When more than one vendor is specified in the agreement, the WIC Program may add or delete an individual vendor without affecting the remaining vendors.

The vendor agreement does not constitute a license or a property interest. The WIC Vendor Agreement is in effect for the stated time period only. If the vendor wishes to continue to be authorized beyond the period of its current agreement, the vendor must reapply for authorization. If a vendor's agreement expires or is terminated and the vendor wishes to reapply, the vendor will be subject to the WIC Program's needs assessment criteria and vendor selection criteria in effect at the time of the reapplication.

All vendors are subject to announced and unannounced on-site visits.

Either the WIC Program or the vendor may terminate the agreement for cause after providing advance written notice of at least 15 days.

The agreement will be terminated upon a change in vendor ownership, store location (more than one mile), or cessation of operations. The WIC Program has the discretion to determine whether a change in business structure constitutes a change in ownership.