

Connecticut WIC Program Local Agency Management Meeting

March 11, 2016

9:00 AM - 3:30 PM

Location: West Hartford Meeting Center

Time	Topic/Presenter	Learning Objectives Attendees will be able to:
9:00am - 9:15am	<p align="center">Welcome, Introductions, and Announcements</p> <p align="center">Marge Chambers MS, RD</p>	
9:15am – 10:00am .75 CPE	<p align="center">USDA Management Evaluation Review</p> <p align="center">Amanda Moore MPH, CLC</p>	<ul style="list-style-type: none"> • Recognize that all MOU's must contain assurances regarding third party use. • List two (2) situations where local agency staff must excuse themselves from certifying a WIC participant • Cite at least two (2) occasions when the WIC Participant Rights and Responsibilities must be provided and reviewed with participants. • Specify the four (4) exemptions to physical presence requirements • State the requirements for using the Local agency Observation Tool in the Self-Evaluation process. • Explain the requirements for resolving Dual Participation in SWIS and CT-WIC
10:00am -10:15am	<p align="center">BREAK</p>	
10:15am – 12:00pm 1.75 CPE	<p align="center">Policies and Procedures: Changes in CT-WIC</p> <p align="center">Amanda Moore MPH, CLC</p>	<ul style="list-style-type: none"> • Identify three (3) certification policies impacted by CT-WIC transition. • Compare and contrast the differences in clinic flow between paper files and a paperless system. • Articulate two (2) ways current job duties (of all WIC staff) may be impacted by CT-WIC transition
12:00pm - 1:00pm	<p align="center">Lunch break- On your own</p>	

<p>1:00pm – 2:00pm</p> <p>1.00 CPE</p>	<p>Local Agency Sharing CT-WIC Pilot Sites</p> <p>East Hartford WIC Kathy Minicucci Bina Patel</p> <p>Hartford WIC Devone Edwards</p>	<ul style="list-style-type: none"> • Suggest two (2) lessons learned about “go-live” week from pilot agencies. • Discuss one (1) key element to a successful implementation of CT-WIC and eWIC.
<p>2:00pm – 2:30 pm</p> <p>.50 CPE</p>	<p>CT-WIC Scheduling Overview Beth Gamble</p>	<ul style="list-style-type: none"> • Describe how to separate different clinic templates, if there is one. • Discuss the three (3) important processes to remember about scheduling in CT-WIC.
<p>2:30pm – 3:15 pm</p> <p>.75 CPE</p>	<p>CT-WIC Scheduling Workshop</p>	<ul style="list-style-type: none"> • Create mock-up schedule for 1 week of clinic.
<p>3:15pm – 3:30-pm</p>	<p>Wrap-Up and Evaluations</p>	

For State and local agency WIC staff that track Continuing Professional Education (CPEs) for CDR (Commission on Dietetics Registration), please keep a copy of this agenda for your portfolio and records. CPEs: This Statewide Meeting provides up to 4.75 CPEs for attendees.