

Health Information Technology Exchange of Connecticut  
Legal and Policy Committee  
January 25, 2012

Meeting Minutes

**COMMITTEE MEMBERS PRESENT:** John Lynch (phone), Lori Reed-Fourquet (phone), Brenda Plaag (phone)

**HITE-CT MEMBERS:** David Gilbertson, Denese Sterling (phone)

**PUBLIC:** Nick Schibelli (phone), Marie Mormile-Mehler (phone)

**Call to Order**

The meeting was called to order at 8:32 a.m. Introductions of the new meeting participants were made.

**Meeting Minutes**

Approval of the November 17, 2011, December 06, 2011, December 14, 2011, January 03, 2012 and January 19, 2012 meeting minutes was postponed because there was no quorum.

**Status Update**

Lori Reed-Fourquet, the HITE-CT Interim Chief Technology Officer, provided a status update as follows:

- As part of the test participation, the HITE-CT Testing Agreement has been sent out to participants.

**Discussion of Draft Participation Agreement**

L. Reed-Fourquet reviewed the draft HITE-CT Participation Agreement:

- L. Reed-Fourquet stated that once test participants have completed testing, they will need to sign a HITE-CT Participation Agreement in order to continue using the health information exchange.
- L.Reed-Fourquet stated that a list of fees for HITE-CT support services has been developed and is undergoing a review process.
- Comments and recommendations were accepted from the group as part of the updates that will be made to the agreement document.

**Next Steps**

- L. Reed-Fourquet will make the necessary updates to the Participation Agreement, and then review the rest of the document with D. Gilbertson, CEO before the next regularly scheduled meeting.

**Public Comment**

There were no public comments.

**Schedule of Meetings:**

- February 07, 2012, 101 East River Drive, East Hartford – Room 1002
- Standing meetings are the first Tuesday of the month, 8:30-10 AM at BEST.

**Adjourn**

The meeting adjourned at 10:05 AM