

**Health Information Technology Exchange of Connecticut
Executive Committee Meeting Minutes
August 22, 2011**

4:00 PM – 5:30 PM

COMMITTEE MEMBERS PRESENT: Commissioner Jewel Mullen (Chair), Tom Agresta (Vice-Chair), Daniel Carmody (phone), Peter Courtway (phone), John Lynch (phone).

COMMITTEE MEMBERS NOT PRESENT: Mark Masselli

DPH REPRESENTATIVES: Marianne Horn, Kate Winkeler

CALL TO ORDER:

Dr. Mullen called the meeting to order at 4:07 PM.

REVIEW OF MINUTES:

MOTION: Upon a motion made by P. Courtway and seconded by J. Lynch the Executive Committee voted in favor of adopting the minutes from July 25, 2011. All in favor.

PATIENT PRIVACY AND SECURITY ADVISORY COMMITTEE

The goal of the Patient Privacy and Security Advisory Committee is to stay abreast of federal developments but not reverse the policy already developed by the Board. The Executive Committee discussed recommendations for potential members for this committee. Ellen Andrews has volunteered. Some suggested names were: Brenda Plaag (certified security), Melinda Monson (attorney), Audrey Chapman (ethicist), Vicki Veltri (Healthcare Advocate). P. Courtway suggested contacting Lud Johnson or the CIO at Hartford Hospital. J. Lynch will contact the Dean of Nursing at UConn/Yale. D. Carmody offered to serve in the insurer spot. Commissioner Mullen also suggested contacting Aetna to participate. Commissioner Mullen offered to ask the State Medical Society and the American College of Physicians for a primary care physician recommendation. Other suggestions should be sent to Sarju Shah at DPH. The goal would be to have this group meet together in mid-September.

PUBLIC COMMENT:

A Committee member asked whether any legislation was pending. There is none currently but it was thought that the Executive Committee should think about what legislation should be proposed, e.g. for financing the HIE and to coordinate with other state agencies. There was discussion about continuing the coordination and updates with the REC and DSS at Board meetings. T. Agresta asked for a DSS update on ASO every other month, or every quarter. The Committee agreed that we must stay focused on agenda items in order to keep the meetings within the allotted timeframe. Commissioner Mullen suggested that Commissioners from DSS and from BEST be invited to attend the Board meeting later this fall.

HITE-CT AGENCY POLICIES FOR PUBLIC COMMENT

Notice of 10 policies being developed will be published in the Connecticut Law Journal on September 6 for public comment. Policies are a work in progress and will be amended and evolve over time.

Policies/Timeframe

- 8/29 – L&P; 9/6 -L&P; 9/20 – L&P; 10/4 – L&P
- Public comments at September 20 L&P meeting
- 10/10 – Ex. Committee to discuss and adopt policies
- 10/17 – Full Board will discuss and adopt.

T. Agresta noted that we should cover all of the consumer issues, e.g., minor consent.

HITE-CT PRODUCT AND PROMOTION PACKAGE

P. Courtway emailed a PowerPoint presentation and document to the Executive Committee. The document describes services for various providers/users. A cost column needs to be added to this document.

Committee Comments: (1) Add use cases e.g. from ED room; (2) Different versions are needed: legislative; consumer; provider/CIO; Medicaid/DSS; public health. It was agreed that a commercial message needs to be written. The testimonials and the benefits are needed in advance, and (3) there was discussion about the cost/cost savings/benefits, embellish "value". J. Lynch will email P. Courtway suggestions. A commercial needs to be written to physicians/CIOs, patient & family members, clinicians outlining the value to these different consumer groups. DSS needs to be included.

It was decided to table the personal health record for now.

P. Courtway will contact the vendor and L. Reed-Fourquet to add suggestions. T. Agresta offered to help with use cases. D. Carmody will add financing and value.

HITE-CT TRAVEL SPONSORSHIP POLICY

Executive Committee discussed travel expenditures and who is authorized to travel on behalf of HITE-CT with expenses paid by HITE-CT (Board members, support staff, others?) A policy must be put in place to define the process for Executive Committee approval. The Executive Committee concurred that travel to the PHIN meeting was not a HITE-CT priority.

ADJOURNMENT:

Upon a motion made and seconded by J. Lynch and J. Mullen, respectively, the meeting adjourned at 5:40 PM.

Next Meeting:

September 12, 2011

September 26, 2011