

HITE-CT Executive Committee Minutes

May 9, 2011

2:00 pm – 3:30 pm

COMMITTEE MEMBERS PRESENT: Jewel Mullen, MD (Chair), Thomas Agresta, MD (Vice Chair) (phone), Lisa Boyle (phone), Daniel Carmody (phone), Peter Courtway, John Lynch(phone), Mark Masselli (phone)

DPH REPRESENTATIVES: Marianne Horn, Sarju Shah, Jill Kentfield, Warren Wollschlager

PUBLIC REPRESENTATIVES: none

CALL TO ORDER

Dr. Mullen called the meeting to order at 2:05 PM.

REVIEW OF MINUTES

MOTION: Upon a motion made and seconded by Mr. Courtway and Mark Masselli, respectively, the Executive Committee voted in favor of adopting the minutes from April 25, 2011. Lisa Boyle abstained.

DRAFT HITE-CT BUDGET

Executive Committee members were under agreement that the funds will not support developing a full health information exchange in Connecticut. However, after reviewing the funds available, committee members are looking at how to develop a self-sustaining budget. The Finance Committee has performed a high-level review of the ONC budget drafted by DPH and will further discuss ways of leveraging dollars.

Action Items included:

- Mr. Carmody agreed to reach out to the Regional Extension Center (REC) on May 11 to discuss leveraging ONC funds to support both organizations. He also suggested that a strong business model should be developed to help achieve interoperability.
- Explore costs and budget process through a separate budget committee
- Relook at the initial budgeted funds for the exchange after a review of the RFPs.
- An additional budget line item of \$5,000 should be added to support advertising and marketing of the CEO

HITE-CT BUSINESS:

D&O INSURANCE

MOTION: Ms. Boyle moved to hire a consultant to assist the HITE-CT to obtain appropriate Management Liability Insurance. This was seconded by Mr. Courtway. **Motion passed.**

Dr. Mullen has opened a dialogue with the CT Department of Emergency Management and Homeland Security regarding cyber-security and their work around the subject.

HITE-CT BOARD OF DIRECTORS 5/16/11 AGENDA

- The Technical Infrastructure committee has received approximately twenty Letters of Intent to Apply from vendors to date. In addition, the committee is nearing completion of the Evaluation Matrix. They will finalize it at the next Tech workgroup meeting.

- The Personnel Search committee met telephonically to finalize the CEO posting, Technical Director and the Executive Assistant position descriptions

HITE-CT WORKPLAN WITH COMMITTEE ASSIGNMENTS

Mr. Lynch has requested that all board members participate on a committee and that he is currently resurrecting the Business and Operations committee.

PUBLIC COMMENT

None.

ADJOURNMENT

Mr. Masselli moved to adjourn the meeting and it was seconded by Peter Courtway.