

Health Information Technology Exchange of Connecticut

Board of Directors Meeting Minutes

Monday, June 20, 2011

4:30 PM – 6:30 PM

COMMITTEE MEMBERS PRESENT: Lt. Governor Nancy Wyman (phone), Jewel Mullen, MD, MPH, MPA (Chair), Thomas Agresta, MD (Vice Chair), Ronald Buckman, MD (phone), Daniel Carmody, Kevin Carr, MD, Steve Casey, John Gadea, Mark Heuschkel (represented by Andrea Schroeter), Brenda Kelley, John Lynch, Mark Masselli, Angela Mattie, Steven Thornquist, MD, Victoria Veltri

COMMITTEE MEMBERS ABSENT: Ellen Andrews, PhD, Peter Courtway, Barbara Parks Wolf

STATE AGENCY REPRESENTATIVES: Meg Hooper (DPH), Jill Kentfield (DPH), Andrea Schroeter (DSS), Sarju Shah (DPH), Xaviel Soto (DCP)

PUBLIC REPRESENTATIVES: Sharon Boudreau, John Brady (CHA), Scott Cleary (eHealthCT), Erin Cornell (UCHC), Scott Murphy (Shipman & Goodwin), Marcia Petrillo (Qualidigm), Lori Reed-Fourquet (eHealthSign), Edmund Tierney (ContinuaCare, LLC), Minakshi Tikoo (UCHC)

CALL TO ORDER

Dr. Jewel Mullen called the meeting to order at 4:35 PM.

REVIEW OF MINUTES

Dr. Mullen asked the Board to review the minutes from May 16, 2011. **MOTION:** Upon a motion made and seconded by John Lynch and Steve Casey, respectively, the Board voted in favor of adopting the minutes, with the addition of Dr. Ronald Buckman being present via teleconference, from May 16, 2011. **Motion Passed.**

DRAFT 2011-12 BUDGET FOR HITE-CT

Meg Hooper provided an overview of the revised HITE-CT budget. This budget was revised as per the discussion at the May Board meeting. Additional points include:

- The "HIE Services and Implementation" budget line item funds may include more than one contract.
- Cost-sharing and cost-saving measurements should be looked at between the REC, CCC, DSS and other avenues
- A business case should be developed soon to support accepting private funds (i.e. payers, hospitals, providers, etc)
- The newly appointed State CIO should be included in future discussions

MOTION: Dan Carmody moved to adopt the draft budget. This was seconded by Kevin Carr. **Motion Passed.**

HITE-CT LEGISLATION ADOPTED JUNE 2011 (SUBST. HOUSE BILL NO. 6618)

Commissioner Mullen presented that the bill requires the Health Information Technology Exchange of Connecticut's Board of Directors to establish an advisory committee on patient privacy and security. The Board's chairman appoints the members, who must have expertise in the field of privacy, health data security, or patient rights. Advisory committee members must include a representative from a nonprofit research and educational organization dedicated to improving access to health care and a patient advocacy group; an ethicist; an attorney with expertise in health information technology and HIPAA protections; the chief information officer of a hospital; an insurer or representative of a health plan; and a primary care physician in

active practice who uses electronic health records. The lieutenant governor appoints the committee chairperson.

The committee must monitor developments in federal law concerning patient privacy and security relating to health information technology and report to the board on national and regional trends and federal policies and guidance. The Board must include information supplied by the advisory committee in the annual report it must make to the legislature and the governor.

- The Board came to the agreement that this Advisory Committee will support the HITE-CT further look at the consent issue in Connecticut and will expand the understanding of this issue.
- This Advisory Committee will report to the Public Health Committee and the HITE-CT. ONC is also currently developing recommendations regarding consent and this Advisory Committee will work with the information and recommendations provided by the federal agency.

Please note that the ONC Workgroup that will develop the federal recommendations on consent is open and everyone is welcome to participate. If a member would like to learn more about the workgroup and has not been able to connect through ONC directly, please contact Kevin Carr.

HITE-CT FINANCIAL REPORT

Tom Agresta reported as of June 20, 2011 there is a total of \$23,000 in the bank account. No funds have been expended.

COMMITTEE REPORTS:

Executive Committee (Tom Agresta) – This Committee met to discuss the RFP vendor selection process.

Finance Committee (Dan Carmody) – The Committee Chair developed a supplemental request for financial information for the selected vendors. Vendors will be providing the information to the RFP Review committee by June 21st. The Committee will reconvene shortly.

Business and Operations Committee (John Lynch) – The Chair has participated on the RFP Review committee. The Business and Operations Committee is soliciting membership and has requested Board and the public to submit potential names as soon as possible.

Legal and Policy Committee (Meg Hooper on behalf of Lisa Boyle) – Lisa Boyle, who has resigned from the Board, was acknowledged for her work as a Board Member and as the Chair of the Legal and Policy Committee.

A motion was made by Mark Masselli and Dan Carmody to send Ms. Boyle a letter of appreciation for her time, effort and a deep appreciation for her work to support the HITE-CT.

Personnel Search Committee (Mark Masselli) – Approximately thirty candidates have applied for the CEO position in which seventeen have advanced to the second stage of the review process. The next Committee meeting will be held on July 5th.

Technical Infrastructure Committee (Tom Agresta on behalf of Peter Courtway) – The RFP Review committee completed the first stage of review process for the RFPs and made their recommendations to the Executive Committee. The second stage of review included scheduled vendor demonstrations and the committee will be providing their recommendations to the Executive Committee by Friday, June 24th. These recommendations will be then be provided to the Board on Monday, June 27th for the final selection.

- A special thank you went to the RFP Review Committee as well as to Asylum Hill and Middlesex hospital for participating in the demonstration portion.
- If Board members would like to view the demonstrations prior to the July 27th Board meeting please contact Steve Casey.

Special Populations Committee (Mark Masselli) – The Special Population Committee will be reconvening on July 7th. Interested parties should contact Mark Masselli if they would like to participate on the committee.

CONFLICT OF INTEREST AND ETHICS STATEMENT

All Board members must submit a conflict of interest to Steve Casey.

MOTION: Dr. Mullen moved to rearrange the agenda to allow the public to comment prior to the Executive Session. Steven Thornquist seconded. **Motion passed.**

PUBLIC COMMENT

There was no public comment.

MOTION: Tom Agresta moved to go into Executive Session to review Request for Proposal Responses for the Health Information Technology Exchange of Connecticut System Services in Connection with the Contract Award Process and invites Lori Reed-Fourquet, Scott Murphy, Meg Hooper and Sarju Shah to stay. Dan Carmody and Mark Masselli seconded. **Motion to Move into Executive Session Passed.**

ADJOURNMENT

The Board meeting adjourned at 7:40 PM.