



STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

Questions and Responses

RFP # 2012-0914

1. What state-wide and region-wide hazard vulnerability assessments have been conducted to date and when were they conducted? Which ones will be available for execution of this project?

Currently, only very few incident specific hazard vulnerability assessments exist at the state level. However, all-hazards assessments have been conducted at the local level by emergency management and public health. State assessments were conducted within the past 5 years; it is not known when the local assessments were conducted. Utilizing the Regional ESF8 meetings as a forum for discussion and interviewing the regional emergency management coordinators will be helpful in identifying what is believed to be the most important hazards at the regional level as well as documented information.

2. Can you provide a tentative schedule of regional ESF8 meeting dates, location and frequency during the project period?

ESF8 meetings are held monthly in four of the regions and quarterly in one of the regions. The location of the meetings varies. Specific meeting dates and locations will be provided upon award of the contract. DPH personnel will assist the contractor in communicating with the regional ESF8 Chairs to dedicate a portion of a meeting or meetings to the assessment process.

3. Is this project subject to A-133 audit?

Please see the Connecticut Office of Policy and Management website on [Cost Standards](#) for this information.

4. What is included in the definition of the hourly rate?

Please see the Connecticut Office of Policy and Management website on [Cost Standards](#) for this information. For personnel, the hourly rate includes salary only. For subcontractors, the hourly rate would reflect the rate charged for services and may include costs in addition to salary.

5. Are applicants required to use GIS or compatible software in the report?

A description and the locations of at-risk populations is required as part of this project. The use of a geographic information system (GIS) or other mechanism to map locations is desirable but not required. If a GIS mapping is utilized it must be produced with ESRI or a compatible product.

6. What is the end-reporting requirement for this project? Does it need to be statewide, regional or jurisdictional?

The smallest unit of analysis is the DEMHS region. Assuming certain hazards may be more probable in some regions than others, the results from the analysis of all five regions will provide the statewide assessment.

7. Would participation at ESF-8 meetings around the discussions of hazard risk assessment be counted towards evidence (see page 18, item 2Ic)? If so, what documentation is required? Are meeting minutes from ESF-8 meetings acceptable?

The Regional ESF8 meetings are suggested as a forum for the contractor to obtain community information. The expectation is that at least a portion of the Regional ESF8 meeting or meetings will be set aside for the contractor to describe the assessment process and solicit input from the group about their perceptions of hazards and identify documented sources of information. These activities would count toward evidence of community participation in the process. The primary documentation would include the contractor's notes regarding information obtained from the meeting. A copy of the meeting minutes could serve as secondary documentation.

8. Are at-risk populations and vulnerable populations the same thing?

For purposes of this RFP, the terms "at-risk populations" and "vulnerable populations" are the same and refer to populations that have a higher risk for adverse health outcomes as the result of a particular hazard.