

Ottolie W. Lundgren Mobile Field Hospital  
Board of Directors Meeting  
Department of Public Health  
March 9, 2007

**ATTENDANCE**

Commissioner J. Robert Galvin, M.D., M.P.H., Department of Public Health (DPH), Walter Lippincott for General Thaddeus Martin, Military Department, Commissioner James M. Thomas, Department of Emergency Management and Homeland Security, Lt. William Podgorski, Department of Public Safety (for Commissioner Danaher), David Parrella, Department of Social Services, Leonard H. Guercia, Jr., DPH, Mary Emerling, DPH, Glenn Torrey, DPH, Dr. Albert Geetter, DPH

**CONVENED**

The meeting was called to order at 10:03 a.m.

**REVIEW OF THE MARCH 10, 2006 MINUTES**

The minutes of the December 8, 2006 meeting were reviewed and approved as written.

**WELCOME AND INTRODUCTIONS**

DPH Commissioner Galvin thanked the Board Members for attending the Mobile Field Hospital Board of Directors meeting. Attendees went around the table and introduced themselves.

**Site Surveys**

There have been conference calls between the Department of Emergency Management and Homeland Security (DEMHS) regional planners and DPH to discuss prearranged sites within each region to set up the MFH if needed. DPH and DEMHS are also working together with the local emergency management managers with this process. Site surveys are currently being conducted and there are some logistical questions that are being worked out. Notification to the Hospital CEO's and Emergency Planners has gone out regarding this.

**Mobile Field Hospital**

Assessments: The discussion of aircraft landing zones was discussed. Is there anything we can pre-identify? If there were a large enough space to land an aircraft or helicopter, then town ordinances would need to be looked at. There has been a call made to Lifestar operations to get their grid maps.

Mary Emerling reported that she is looking into the regulations for Hospital Operations. There will need to be short-term hospital regulations drafted with the addition of some special considerations related to the MFH. Will the MFH be operating as a satellite of the hospital nearest to where it is set up and located? Discussion followed that it would make more sense to align with the hospital closest to where the MFH is set up but not sure how this proposal will be received. It was suggested to work through the Hospital Association and then get approval from the board. This needs to be further discussed.

### **Operation Yankee 07**

The Department of Public Health and the Disaster Medical Assistance Team will be providing set up assistance for Operation Yankee 07.

Currently, there are 25 beds loaded on 2 box trucks ready to be deployed. This includes four other caches including electronic equipment ready for pick up and delivery. There should be an approximate load time of 20 minutes each for the other 4 caches. Ongoing maintenance is conducted regularly on all the equipment to make sure it is charged and in working order for deployment.

### **Committee Update**

There has been on-going work with the Human Resources Committee. Yale is developing a training curriculum, which will include a code of conduct to be incorporated with DMAT.

There is a new MFH staff recruitment policy that was handed out for review. Feedback on the policy should be given directly to Mary Emerling.

### **Pharmacy Update**

There was discussion on how to maintain pharmaceuticals due to the fact that they have expiration dates. Drug Control has agreed to partner with DPH on looking at ways to keep a current supply at all times. Two options discussed was partnering with our hospitals and rotate stock through them and the other option was to look at the two biggest drug suppliers and work through them to see if they could fill our stockpile on a moments notice and they could rotate the supply from within.

### **Open Forum**

One of the goals is to complete the policy and procedures manual. It was stated that we couldn't copyright the manual by federal law.

Commissioner Thomas mentioned to the Committee about using the American Legion to assist with the set up of the MFH. Commissioner Thomas will get back to us with a contact in his Agency to put us in touch with the American Legion. There are specialty people with various trades and skills that could be an asset to us. In addition, it was noted that there are approximately 1600 individuals on the Citizens Emergency Response Team (CERT) who would also like to train and exercise. This may provide a great opportunity to start working on developing a core team to set up the MFH when it is needed.

### **ADJOURNED**

The meeting was adjourned at 10:40 a.m.

The next meeting is scheduled for June 8, 2007 at 10:00 a.m. in the Commissioner's Conference Room at the Department of Public Health.