

Ottilie W. Lundgren Mobile Field Hospital
Board of Directors Meeting
Department of Public Health
December 8, 2006

ATTENDANCE

Walter Lippincott for General Thaddeus Martin, Dr. Mark Prete, Dr. Rolf W. Knoll, LT. Ed Henion for Commissioner Boyle, Leonard H. Guercia, Jr., Mary Emerling, Glenn Torrey

WELCOME AND INTRODUCTIONS

Leonard Guercia thanked the Board Members for attending the Mobile Field Hospital Board of Directors meeting. Attendees then introduced themselves.

REVIEW OF THE September 15, 2006 MINUTES

The minutes of the September 15, 2006 meeting minutes were reviewed and approved as written.

ACCEPTABLE USE POLICY

The Acceptable Use Policy was redistributed. Please email any feedback to Mary Emerling. Please remember that the timeframes used in this agreement are generic times given by the manufacturer based on military experience. In addition, preparing a deployment manual was discussed.

MIDSTATE DEPLOYMENT

The open house at Midstate was very successful. There was collaboration between the DMAT, the Middletown MRC, local fire and the staff at Midstate. All the teams involved worked very well together. In addition, it was a successful recruitment tool for the common credentialing program. It also gained interest from our other hospital partners across the state to set up their own open house.

COMMON CREDENTIALING

The just-in-time training for the common credentialing program is being expanded. There is a lot of staff on board participating in the online training. DPH participated in a common credentialing drill. The drill received positive feedback.

PROJECT UPDATE

There was an open house at Camp Rell that was very well received.

The DPH in conjunction with the Military Department weighed and measured all the MFH supplies and equipment at the air guard. A load plan is now being worked on. This load plan will assist in knowing exactly how to load all the supplies and equipment on aircrafts should airlift of any or all of the MFH be needed.

TRAINING SCHEDULE

Operation Yankee 07 will be held at Westover Air force Base. This drill will involve NDMS teams throughout New England along with the CT-1 DMAT and various military personnel. This will be a federal deployment for the CT-1 DMAT. There will be multiple exercises happening during this drill. A portion of the MFH will be set up to provide another component to the drill.

EQUIPMENT

Most of the equipment purchased for the MFH has been ordered and delivered. There are a few outstanding items on back order. The hospital is in the process of being winterized. All the vehicles for the hospital have been delivered.

STATEWIDE SITE ASSESSMENT

The DPH staff in conjunction with the DEMHS regional planners will be looking for 3 to 5 sites within each region that the MFH could be set up. These would be pre-identified sites that in the event of an emergency could house the entire hospital once set up. A Mobile Field Hospital Site Assessment Survey was distributed for review.

OPEN FORUM

A notification tree was distributed. This tree identifies the contacts from the various agencies that would need notification should the hospital need to be deployed. If you have any corrections, please contact Mary Emerling.

Drug control will assist on any controlled substance issues.

A Convoy Standard Operating Procedure was distributed. Please review for discussion at the next meeting.

ADJOURNED

The meeting was adjourned at 10:39 a.m.

The next meeting is scheduled for March 9, 2007 at 10:00 a.m. in the Commissioner's Conference Room at the Department of Public Health.