

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Tuesday, December 4, 2012 at 9:30 AM
Department of Public Health
410 Capitol Avenue, Hartford, CT
Hearing Room – Third Floor

CALL TO ORDER

I. OPEN FORUM

II. MINUTES

Review and approval of the minutes from the May 8, 2012, July 25, 2012 and August 14, 2012 meetings.

III. CHAIR UPDATES/CORRESPONDENCE

IV. DEPARTMENT OF PUBLIC HEALTH UPDATES

Investigations Update

Gary Griffin, Investigations Supervisor, DPH

V. NEW BUSINESS

A. License Reinstatement Application – Christopher Cavagnuolo

B. Memorandum of Decision

Brian S. Delton, Embalmer – Petition No. 2012-575

C. Schedule Meeting Dates for 2013

VI. OFFICE OF LICENSURE REGULATION AND COMPLIANCE

A. Robert Bruzy, Embalmer – Petition No. 2011-352

Consent Order – Presented by Ellen Shanley Staff Attorney, DPH

B. Smith-Ruzzo Funeral Home – Petition No. 2010-5001

Consent Order Presented by Diane Wilan, Staff Attorney, DPH

ADJOURN

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on May 8, 2012 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer
Gerald Bosak, Jr., Embalmer
Darrell L. McClam, Embalmer
John B. Sterry, Jr.

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Gary Griffin, Department of Public Health

The meeting convened at 10:31 a.m.

Mr. McClam was welcomed to his first meeting as a Board member.

I. MINUTES

The minutes from the January 12, 2011 meeting were reviewed. Mr. Bosak made a motion, seconded by Mr. McClam, to approve the minutes. The motion passed unanimously.

II. CHAIR UPDATES

Legislative updates were provided by Mr. Jowdy.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are eleven cases currently in various stages of investigation by the Department. Eleven additional cases have been referred to the Department's Legal Office for further review.

IV. NEW BUSINESS

A. Review list of examiners for the Practical Examination

The board reviewed the current list of practical examiners. The department will communicate with the current examiners to inquire as to their interest in continuing to serve as an examiner.

B. Memoranda of Decision

David Buckmiller, Embalmer - Petition No. 2009-20091556

Mr. Sterry made a motion, seconded by Mr. Bosak, to adopt the Memorandum of Decision as written. The motion passed unanimously and Mr. Jowdy signed the decision.

C. Memoranda of Decision

Petteway Funeral Home, LLC - Petition No. 2011-644

Mr. Bosak made a motion, seconded by Mr. Sterry, to adopt the Memorandum of Decision as written. The motion passed unanimously and Mr. Jowdy signed the decision.

D. Memoranda of Decision

Stanley Petteway, Embalmer - Petition No. 2011-643

Mr. Bosak made a motion, seconded by Mr. Sterry, to adopt the Memorandum of Decision as written. The motion passed unanimously and Mr. Jowdy signed the decision.

V. **LEGAL OFFICE BUSINESS**

A. Leonard Holtz, Embalmer – Petition No. 2011-981

Hebrew Funeral Association, Inc. – Petition No. 2011-980

Ellen Shanley Staff Attorney, DPH presented a Motion for Summary Suspension in these referenced matters. Attorney Elliott Pollack was present on behalf of respondents.

Mr. Bosak made a motion, seconded by Mr. Sterry, to deny the motions for Summary Suspension in that there is no evidence of an immediate danger to public health and safety. The motion to deny passed unanimously.

VI. **ADJOURNMENT**

There was no further business and the meeting was adjourned at 11:25 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on July 25, 2012 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer – *via telephone*
Gerald Bosak, Jr., Embalmer – *via telephone*
Darrell L. McClam, Embalmer – *via telephone*
John B. Sterry, Jr. – *via telephone*

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Alfreda Gaither, Hearing Officer, DPH
Gary Griffin, Department of Public Health

The meeting convened at 2:29 p.m.

I. LEGAL OFFICE BUSINESS

Brian S. Delton, Embalmer – Petition No. 2012-575

Ellen Shanley, Staff Attorney, DPH presented a Motion for Summary Suspension in this matter. Respondent was present without counsel.

Mr. Bosak made a motion, seconded by Mr. Sterry, to grant the motion for Summary Suspension in that there is an immediate danger to public health and safety should respondent continue to practice at this time. The motion to deny passed unanimously.

II. ADJOURNMENT

There was no further business and the meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on August 14, 2012 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer
Gerald Bosak, Jr., Embalmer
Darrell L. McClam, Embalmer

BOARD MEMBERS ABSENT: John B. Sterry, Jr.

ALSO PRESENT: Alfreda Gaither, Hearing Officer, DPH
Gary Griffin, Department of Public Health

The meeting convened at 9:31 a. m.

I. CHAIR UPDATES

None

II. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are eleven cases currently in various stages of investigation by the Department. Ten additional cases have been referred to the Department's Legal Office for further review.

III. LEGAL OFFICE BUSINESS

A. Timothy Cook, Embalmer – Petition No. 2010-5246

Ellen Shanley, Staff Attorney, DPH presented a Consent Order in this matter. Respondent was represented by Attorney Rick Mahoney.

Mr. Bosak made a motion, seconded by Mr. McClam, to approve the Consent Order. The motion to deny passed unanimously. Mr. Jowdy signed the Order which imposes a \$1000.00 civil penalty.

B. Smith-Ruzzo Funeral Home – Petition No. 2010-5001

Diane Wilan, Staff Attorney, DPH presented a Consent Order in this matter. The Board decided to table this matter until the next Board meeting.

IV. ADJOURNMENT

There was no further business and the meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors