

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Tuesday, September 27, 2011 at 9:30 AM
Department of Public Health
410 Capitol Avenue, Hartford, CT
Third Floor- Hearing Room

CALL TO ORDER

I. OPEN FORUM

II. MINUTES

Review and approval of the minutes from the June 16, 2011 meeting.

III. CHAIR UPDATES/CORRESPONDENCE

IV. DEPARTMENT OF PUBLIC HEALTH UPDATES

- A. Licensure
Jennifer Filippone, Section Chief
- B. Investigations Update
Gary Griffin, Investigations Supervisor, DPH

V. NEW BUSINESS

- A. Annual Update
Health Assistance interVention Education Network
or Connecticut Health Professionals – (HAVEN)
- B. License Reinstatement Review – Philip Porter
Presented by Frank Manna, Department of Public Health
- C. Memorandum of Decision
Brenda Ortiz, Embalmer – Petition No. 2008-1215-030-009
Community Funeral Chapels – Petition No. 2008-1215-056-009

VI. LEGAL OFFICE BUSINESS

- Petteway Funeral Home – Petition No. 2011-644
Motion for Summary Suspension – Diane Wilan, Staff Attorney, DPH

ADJOURN

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on June 16, 2011 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer – Chairman
Gerald Bosak, Jr., Embalmer
Peter Hansen, Embalmer
John B. Sterry, Jr.

BOARD MEMBERS ABSENT: James Donohue

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Gary Griffin, Department of Public Health

The meeting convened at 9:37 a.m.

I. MINUTES

The minutes from the April 26, 2011 meeting were reviewed. Mr. Hansen made a motion, seconded by Mr. Sterry, to approve the minutes. The motion passed unanimously.

II. CHAIR UPDATES

Mr. Jowdy reported on legislation that would allow creation of satellite offices for conducting funeral arrangement services. The Board indicated its opposition to the concept of the bill as written.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Electronic Death Certificates

Jeffrey A. Kardys, Board Liaison reported on an update as provided by Jane Purtill, Registrar of Vital Records.

B. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are twenty-one cases currently in various stages of investigation by the Department. Eight additional cases have been referred to the Department's Legal Office for further review.

IV. Schedule Hearing Dates

Ronald J. Dougiello – Petition No. 2009-0528-030-003

A hearing in this matter will be scheduled for August 4, 2011 at 9:30 a.m.

V. ADJOURNMENT

There was no further business and the meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors