

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Tuesday, October 20, 2009 at 9:30 AM
Department of Public Health
410 Capitol Avenue, Hartford, CT
Conference F – Second Floor

CALL TO ORDER

I. MINUTES

Review and approval of the minutes from the September 1, 2009 meeting.

II. CHAIR UPDATES/CORRESPONDENCE

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

- A. Jennifer Filippone, Section Chief, Practiotner Licensing and Investigation
 - Potential Reinstatement Hearing
- B. Investigations Update
Gary Griffin, Investigations Supervisor, DPH

IV. LEGAL OFFICE BUSINESS

Jeffrey Meyer, Embalmer – Petition No. 2008-0731-030-005
Presentation of Consent Order – Diane Wilan, Staff Attorney, DPH

ADJOURN

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on September 1, 2009 at the Department of Public Health Complex, Capitol Avenue, Hartford, Connecticut in Conference Room A/B, Building 470,

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer
Gerald Bosak, Jr., Embalmer
James Donohue
Peter Hansen, Embalmer

BOARD MEMBERS ABSENT: John B. Sterry, Jr.

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Jennifer Filippone, Section Chief, Department of Public Health
Gary Griffin, Department of Public Health
Diane Wilan, Staff Attorney, DPH
Daniel Shapiro, Assistant Attorney General

Mr. Jowdy called the meeting to order at 9:40 a.m.

I. MINUTES

The minutes from the June 2, 2009 meeting were reviewed. Mr. Hansen made a motion, seconded by Mr. Bosak, to approve the minutes. The motion passed unanimously.

II. CHAIR UPDATES

Mr. Jowdy reported that he received a letter from State Representative Janice Giegler outlining the 2009 legislative changes relating to embalmers, funeral homes and cemeteries.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

Jennifer Filippone, Section Chief, Office of Practitioner Licensing and Investigation, Department of Public Health reported that the Department is looking into the issue of a reciprocal agreement with the State of New Jersey. An update will be provided at the next meeting.

Ms. Filippone also reported that licensing fees may increase as part of the new State budget.

SCI Connecticut Funeral Service

d.b.a. Leo Gallagher & Son Funeral Home - Petition No. 2005- 1209-056-021

Kathleen Boulware, RN, Practitioner Investigations Unit, Department of Public Health reported discussed the probation monitoring requirements in this matter. The Department's Inspector will make monthly and quarterly visits to the funeral home during the one-year period of probation. The Board concurs with this proposal.

IV. NEW BUSINESS

A. Student Embalmers

Activities of student embalmers were discussed. Pursuant to § 20-212 registered student embalmers working under the supervision of a licensed embalmer may do removals of unprepared bodies. Pursuant to § 20-224 student embalmers shall register as apprentices with the Department of Public Health. Students may engage in funeral directing and embalming activities under the direction of a licensed embalmer/funeral director provided they are in an accredited educational program. There is no prerequisite that a student have work experience prior to enrolling in an embalmer/funeral director program.

Clarification of this issue may be discussed at the Briarwood conference in October.

B. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are eleven cases currently in various stages of investigation by the Department. Three additional cases have been referred to the Department's Legal Office for further review.

Mr. Griffin also reported on ownership and management changes at various funeral homes.

C. Health Assistance interVention Education Network for Connecticut Health Professionals – (HAVEN)

Maureen Dinnan, Executive Director provided the annual update regarding the Haven Program. Currently there are no embalmers or funeral directors enrolled in the program. There are 152 individuals representing other licensed professions enrolled in the program.

D. Practical Examiners

Mr. Hansen made a motion, seconded by Mr. Bosak, that John Zaleski and Richard Koza be added to the list of examiners for the embalmer practical examination. The motion passed unanimously.

E. Memoranda of Decision

Leonard Holtz - Petition No. 2006- 0427-030-006

Mr. Hansen made a motion, seconded by Mr. Donohue, to adopt the Memorandum of Decision, which imposes a reprimand and a \$2500.00 civil penalty. The motion passed unanimously.

Mr. Jowdy signed the order.

V. LEGAL OFFICE BUSINESS

Dunn Funeral Home – Petition No. 2008-0731-056-006

Diane Wilan, Staff Attorney, Department of Public Health presented a Consent Order in the referenced matter. Jeffrey Meyer and Attorney John Droney were present for respondent.

Assistant Attorney General Daniel Shapiro was present to provide counsel to the Board.

Mr. Donohue made a motion, seconded by Mr. Bosak, to adopt the Consent Order. The motion passed unanimously. Mr. Jowdy signed the order.

Jeffrey Meyer, Embalmer – Petition No. 2008-0731-030-005

Diane Wilan, Staff Attorney, Department of Public Health presented a Consent Order in the referenced matter. Jeffrey Meyer was present with Attorney John Droney. Assistant Attorney General Daniel Shapiro was present to provide counsel to the Board.

Mr. Donohue made a motion, seconded by Mr. Hansen, to adopt the Consent Order. During discussion the Board commented that a period of suspension is warranted in this matter.

The Board unanimously voted in opposition to approval of the Consent Order.

The Board suggests that in addition to the terms in the proposed Consent Order that period of suspension for a period of 30 – 60 days would be appropriate.

VI. ADJOURNMENT

Mr. Hansen made a motion, seconded by Mr. Sterry, to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 10:58 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors