

# State of Connecticut JOB POSTING

## DEPARTMENT OF PUBLIC HEALTH POSTING OF VACANCY

### EPIDEMIOLOGIST 4 (Infectious/Chronic Diseases)

Public Health Initiatives – Infectious Diseases – Immunizations

POSTING DATE: May 19, 2014

CLOSING DATE: May 27, 2014\*

**PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**OPEN TO:** Candidates on a current examination list

**POSITION CONTROL NUMBER: 108585TS NOTE: THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION**

**LOCATION:** 410 Capitol Avenue, Hartford, CT

**SHIFT/HOURS:** 1<sup>st</sup> Shift/35 hours/week

**SALARY GROUP/RANGE:** HC 32/\$79,083\* - \$107,125 (\*NEW State Employees)

#### **Preferred Skills:**

- Experience with vaccine preventable diseases and immunization practice;
- Experience managing and administering grants or contracts;
- Experience supervising program staff;
- Experience conducting meetings, webinars, and teleconferences with healthcare providers, community-based organizations and coalitions;
- Experience doing presentations and public speaking about vaccine-preventable diseases to healthcare professionals and the general public.
- Experience working with healthcare partners and community-based organizations.
- Experience analyzing data and preparing data reports.

**NOTE:** Candidates must have applied for and passed the **Epidemiologist 4 (Infectious/Chronic Diseases)** exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer.

#### **MINIMUM QUALIFICATIONS REQUIRED**

**Knowledge, Skill and Ability:** Considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of disease processes which affect humans and animals; considerable interpersonal skills; considerable oral and written communication skills; considerable statistical skills including familiarity with mainframe and/or personal computer applications and interpretation of data; considerable ability to develop, design, implement and analyze epidemiologic studies; considerable ability to recommend and evaluate intervention strategies to prevent future disease; supervisory ability. Considerable knowledge of infectious and/or chronic disease processes.

#### **EXPERIENCE AND TRAINING**

**General Experience:** Nine (9) years' experience in epidemiological investigations in a responsible technical or professional capacity.

**Special Experience:** One (1) year of the General Experience must have involved program administration including disease surveillance, outbreak investigations, and interviews and performing complex analyses at or above the level of Epidemiologist 3.

**Substitution Allowed:** 1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one half (1/2) year of experience to a maximum of four (4) years' for a Bachelor's degree.

2. **INFECTIOUS/CHRONIC DISEASES:** A Master's degree in community medicine, public health or a related health science may be substituted for one (1) additional year of the General Experience.

3. A Doctorate in a related discipline such as medicine, public health or a behavioral or natural science may be substituted for one (1) additional year of the General Experience.

#### **Special Requirement:**

1. Incumbents in this class must be willing to be immunized for communicable diseases as necessary and appropriate.
2. Incumbents in this class may be required to travel.

**PLEASE NOTE:** This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

**Application Instructions:** ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12); INCLUSION OF A RESUME IS OPTIONAL. THE ORIGINAL AND ONE COPY OF ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

Department of Public Health  
410 Capitol Avenue, MS #13PER  
PO Box 340308  
Hartford, CT 06134-0308  
FAX: 860-509-7184(if faxing, only one application is necessary)  
**EMAIL:**[dph.recruitment@ct.gov](mailto:dph.recruitment@ct.gov)

\* The closing date is for this posting. This may differ from the examination closing date for a competitive examination.

Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 509-7223).

**THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES. IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY, PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860/509-7220.**