

**DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY**

"DPH employees are strongly encouraged to apply"

**Environmental Sanitarian 2 (Part-Time – 18 hours per week)
Regulatory Services – Environmental Health – Food Protection Program**

POSTING DATE: January 27, 2016

CLOSING DATE: February 17, 2016*

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

OPEN TO: The Public

POSITION CONTROL NUMBER: 113167SC **NOTE: THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION**

LOCATION: 410 Capitol Avenue, Hartford, CT

SHIFT/HOURS: 1st Shift/ 18 hours per week

SALARY GROUP/RANGE: ES 22/ \$30.80hr.*-\$44.48hr. (*NEW State Employees)

NOTE: CANDIDATES APPLYING FOR THIS POSITION MUST MEET THE MINIMUM QUALIFICATIONS REQUIRED OR BE ELIGIBLE FOR LATERAL TRANSFER. **CERTIFICATION AS A FOOD INSPECTOR BY THE DEPARTMENT OF PUBLIC HEALTH IS REQUIRED FOR THIS POSITION.**

Preferred Skills:

- Experience conducting regulatory food service establishment inspections, and consulting with federal, state, and local agencies and officials on regulatory issues that concern food protection and public health;
- Experience in developing programs and implementing program policies related to quality assurance;
- Experience collecting, reviewing, and analyzing data, and writing clear and concise reports;
- Experience communicating, both verbally and in writing, with all levels of staff, including making presentations, and providing training seminars;
- Experience utilizing MS Word, MS Access, MS Excel, and MS Publisher;
- Working experience with the FDA Voluntary National Retail Food Regulatory Program Standards;
- Ability to travel throughout the state, some of which may be in adverse conditions.

MINIMUM QUALIFICATIONS REQUIRED

Knowledge, Skill and Ability:

Knowledge of causes, impacts and prevention of environmental health problems in communities; knowledge of mathematical concepts including statistical analysis; knowledge of biological concepts and principles relating to environmental health; knowledge of laws, statutes and regulations pertaining to environmental health; knowledge of inspection and investigatory techniques related to public health hazards; interpersonal skills; oral and written communication skills; ability to analyze health conditions and recommend effective solutions.

EXPERIENCE AND TRAINING:

General Experience:

Six (6) years of experience in environmental health technical operations.

NOTE: Environmental Health is a broad discipline that is concerned with assessing and controlling the impact of the environment on human health.

Substitutions Allowed:

1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.
2. A Master's degree in environmental health or public health including twelve (12) hours of environmental health courses may be substituted for one (1) additional year of the General Experience.

Special Requirement:

1) Incumbents in this class may be required to travel. 2) Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license. 3) Incumbents in this class who are performing food inspection duties must possess and retain certification as a Food Inspector by the Department of Public Health. 4) Incumbents in this class may be required by the appointing authority to possess and retain appropriate current licenses, permits and/or certifications.

Working Conditions:

Incumbents in this class may be exposed to some risk of injury or physical harm from adverse on site environments and some discomfort from year round weather conditions.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12), INCLUSION OF A RESUME IS OPTIONAL. THE ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

FAX: 860-730-8386

EMAIL: dph.recruitment@ct.gov

If mail is necessary, please send to:

Department of Public Health

410 Capitol Avenue, MS #13PER

PO Box 340308

Hartford, CT 06134-0308

* The closing date is for this posting. This may differ from the examination closing date for a competitive examination. Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 860-509-7223).

THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES. IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY,

PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860-509-7220.