



FD204 Temporary Food Establishments Course Announcement June 21 & 22, 2016

The CT Department of Public Health (DPH) Food Protection Program will sponsor the FDA Temporary Food Establishments course on **June 21 & 22, 2016 from 8 am to 5 pm (both days)**. This course will be held **at the CT DPH, 410 Capitol Avenue, Hartford, CT in Building 470, Conference Room C**.

Course Description:

The purpose of this course is to prepare participants to effectively conduct an application review, menu review, and inspection of a temporary food establishment (TFE) and institute corrective actions. This course will cover the key elements for conducting application reviews, menu reviews, and inspections of TFEs. Key steps for planning a national special security event or other large-scale special events are also covered. Methods of instruction include lectures with hands-on group exercises and discussion to reinforce performance-level concepts.

Course Objectives:

Upon completion of this course, the participant will be able to:

1. Describe key responsibilities, challenges, and jurisdictional conflicts for handling TFEs and identify critical factors in planning and regulating a TFE
2. Identify potential public health risks associated with TFEs and associated risk factors.
3. Evaluate a TFE application, conduct a menu review and determine how to mitigate any identified risk factors, hazardous conditions, and high-risk foods and preparation processes.
4. Describe requirements for proper equipment and facilities including premises, water supply and sewage disposal
5. Conduct an inspection and evaluation both before and during a TFE and identify any needed corrective actions.
6. Determine the unique considerations and resources needed to support and plan for a large scale TFE and a TFE of national significance.

Prerequisites:

Prior to attending this course, participants must:

1. **Successfully complete the FD112 Food Code course online or face-to-face***
2. **Successfully complete the Food Microbiology online course***
3. **Successfully complete the Basics of HACCP online series FD16, 17, 18***
4. Read "Pre-Operational Guide for Temporary Food Establishments" use this link:

<http://www.fda.gov/food/guidanceregulation/retailfoodprotection/industryandregulatoryassistanceandtrainingresources/ucm095200.htm>

***NOTE:** 1. To gain access to the FDA free online courses, you must register with Compliance Wire first at:

<http://www.compliancewire.com/secure/custom/FDAORAUSelfReg.asp>

2. **When your Compliance Wire registration is complete**, send notification to tracey.week@ct.gov with 'Registered for FDA Online Courses' in the Subject line. When you have completed the online training courses, you will receive an email stating that your registration for the classroom Temporary Event training course has been approved.

It is highly recommended that participants complete ICS Training 100 and 200 prior to attending this course.

Questions regarding this course?

Contact Tracey Weeks at: tracey.weeks@ct.gov

Course Duration: 2 Days

Contact hours: 15 hours will be awarded for full attendance.

No partial contact hours will be given.

Registration:

Participants must register for the course, at <https://ct.train.org> Course # 1062256

You will receive an email that your registration has been approved once you have completed the 3FDA online courses.

Course Agenda:

Day 1 Start 8:00 am, End 5:00 pm

Module 1	Course Introduction and Definition of a Temporary Food Establishment (TFE)
Module 2	Responsibilities and Planning Associated with TFEs
Module 3	Public Health Risks Associated with TFEs
Module 4	Application Evaluation
Module 5	Facilities and Equipment

Day 2 Start 8:00 am, End 5:00 pm

Module 5	Facilities and Equipment
Module 6	Inspections and Evaluations
Module 7	Large-Scale Special Events and/or Special Security Events
Module 8	Course Summary and Administration

CT DEPT. OF PUBLIC HEALTH

PLEASE NOTE LOT C HAS BEEN PERMANENTLY CLOSED!

All visitors must now utilize a new parking lot – Lot B - which is closer to the DPH complex.

Updated directions to the new lot are below.

All visitors must now park in Lot B on Laurel Street. If you wish to take the shuttle bus to the DPH Complex, you will need to walk (approximately 5 minutes) to the Woodbine Street Lot for pick up. Another option is to walk to the complex (approximately 10 minutes). A map is enclosed for clarification.

Be sure to allow extra time whether you decide to walk to the complex or take the shuttle. Shuttle will pick up at approximately every 10 minutes and drop off in front of 450 Capitol Avenue. The training is in 470.

LOT B DIRECTIONS

FROM I-91 (North or South) & FROM Points East of the River

- In Hartford, proceed onto **I-84 West** and take EXIT 47 - Sigourney Street
- At the end of the ramp turn LEFT onto **Sigourney Street** and stay in the RIGHT LANE as you go under the highway and through the light
- Then get into the LEFT LANE and BEAR LEFT at the fork
- At the stop light turn LEFT onto **Park Terrace**
- At next stop light turn LEFT on to **Capitol Avenue**
- At 3rd light turn LEFT onto **Laurel Street**.
- **Lot B** will be on your RIGHT

FROM I-84 Westbound

- Take **I-84 East** to EXIT 46 - Sisson Avenue (Note: **LEFT EXIT**)
- Turn LEFT at the 1st light onto **Sisson Avenue**
- At the next light turn LEFT onto **Capitol Avenue**
- At the 2nd light turn RIGHT onto **Laurel Street**
- **Lot B** will be on your RIGHT