

**Recommended Reinspection Checklist for the AHERA Designated Person -  
Recordkeeping**

- 1. **Include the reinspection report and recommended response actions in each copy of the school's management plan.**
- 2. **Include a written statement indicating agreement or disagreement with the management planner's recommendations for response actions, justification for any disagreement, and an implementation schedule for the response actions in the management plan. (Recommended by the EPA.)**
- 3. **Include inspection report findings for any previously unidentified materials (and, if ACBM found, include management planner recommendations) in the management plan.**
- 4. **Include a copy of a document describing steps taken to inform workers and building occupants, or their legal guardians, about the reinspection in each copy of the school's management plan.**
- 5. **Evaluate the effectiveness of the asbestos operations and maintenance (O&M) program and periodic surveillance. Revise, as appropriate.**